Sydney TAFE courses for senior secondary school students

sydneytafe.edu.au/tvet
facebook.com/TAFESydneyInstituteTVET
St George College
Health Services Assistance Course information session only
Wednesday 5 August 4:30 pm
Conference Room, Building A, Room A1.06

Sutherland College
Gymea campus
Wednesday 5 August 7:00 pm
Building E
Loftus campus
Tuesday 11 August 7:00 pm
Building D, Music Room

Design Centre Enmore
Saturday 20 June 10:00 am - 3:00 pm
Building D, Level 2, Room D2.11

Ultimo College
Health Services Assistance Course information session only
Tuesday 11 August 6:00 pm
Building D, Level 4, Conference Room

Petersham College
West Street campus
Thursday 6 August 10:00 am
Building A, Level 1, Room A1.13

Randwick College
Information sessions by appointment
Please call Rosemary Ayoub 0411 750 481

TVET college course information sessions
## Contents

### About TVET ................................................................. 2
### Frequently asked questions ........................................... 3
### School-based apprenticeships and traineeships .......... 4
### ATAR contributions ..................................................... 6
### TVET courses ............................................................... 7
### Our colleges ................................................................. 34

- Animal Studies ............................................................. 7
- Automotive - Airbrushing ............................................... 7
- Automotive - Mechanical ............................................. 8
- Automotive - Motorcycles .......................................... 9
- Automotive - Paint and Panel ..................................... 9
- Aviation (Aircraft Operation - Theory) ................................. 9
- Baking Retail ..................................................................... 10
- Beauty - Nail Technology ............................................ 10
- Beauty - Retail Make-Up and Skin Care ......................... 11
- Business Services .......................................................... 11
- Childhood Education for Early or School Age Care ............. 12
- Community Services - Children's Services ....................... 12
- Community Services - Youth Work ............................... 12
- Construction - Pathways .............................................. 13
- Construction - Wall and Floor Tiling ............................... 13
- Dental Assisting ............................................................. 14
- Design Fundamentals - 3D Animation and Visual Effects ........ 14
- Design Fundamentals - Architectural Technology ............ 15
- Design Fundamentals - Digital Design .......................... 15
- Design Fundamentals - Drawing and Illustration .............. 15
- Design Fundamentals - Fashion Design .......................... 16
- Design Fundamentals - Graphic Design .......................... 16
- Design Fundamentals - Interior Design ........................... 17
- Design Fundamentals - Production Design Film, Theatre and Events ............... 17
- Driver Education .......................................................... 18
- Electrotechnology - Computer Assembly and Repair .... 18
- Electrotechnology - Electrical ...................................... 19
- Entertainment ............................................................... 19
- Fashion Design and Technology .................................. 19
- Financial Services ....................................................... 20
- Financial Services - Accounts Administration .............. 20
- Floristry ........................................................................ 21
- Hairdressing ................................................................. 21
- Hospitality ..................................................................... 22
- Human Services (Health Services Assistance) ................ 22
- Information Digital Media and Technology ................. 23
- Laboratory Skills - Introduction to Forensics .................. 23
- Maritime Operations Coastal Coxswain ....................... 24
- Media - 3D Game Development .................................... 24
- Media - Film/TV and New Media Production ............... 25
- Media - Journalism ...................................................... 25
- Media - TV and Radio Presentation ............................. 25
- Music Industry Introduction ....................................... 26
- Outdoor Recreation ....................................................... 26
- Plumbing ..................................................................... 27
- Property Services (Agency) ......................................... 27
- Retail .......................................................................... 28
- Screen Printing ............................................................. 28
- Sport, Fitness and Recreation ....................................... 29
- Sports Trainer .............................................................. 29
- Surveying and Spatial Information Services ................. 29
- Theatre and Screen Performance (Acting) ..................... 30
- Tourism, Travel and Events - Australian Indigenous Culture .... 30
- Tourism, Travel and Events - Events .......................... 31
- Tourism, Travel and Events - Tourism ......................... 31
- Visual Arts - Ceramics .................................................. 32
- Visual Arts - Concept Art ............................................ 32
- Visual Arts - Creative Arts ............................................ 32
- Visual Arts - Jewellery and Object Design ................. 33
- Visual Arts - Photography ........................................... 33
- Visual Arts and Digital Design .................................... 33
If you want to achieve your HSC and prepare for the workforce, then why not study a Sydney TAFE course while you’re still at school?

We work closely with industry to develop our training programs so you’ll be ready to begin work.

What are TVET courses?
TVET (TAFE-delivered Vocational Education and Training) is a way for students in Years 11 and 12 to study job-focused courses while still at school. Most of our courses are taught at your local Sydney TAFE college and many of our TVET students love having the chance to learn new skills in a different environment. In 2015, Sydney TAFE has nearly 2,200 students from 147 schools attending its campuses to study TVET courses. These students have the opportunity to meet a whole new group of people interested in the same career area and to experience what it is like to move on to tertiary studies.

Why study TVET?
Get better qualifications
Some TVET studies can be used to help you gain a place at a university by contributing to your Australian Tertiary Admission Rank (ATAR). You can also get an industry qualification at the same time. This means that, on successful completion of your course, you will gain two qualifications when you finish school—one from the Board of Studies and another from Sydney TAFE.

Learn the skills you need
At Sydney TAFE, you’ll gain work skills and experience that are recognised and valued by employers. In many TVET courses you’ll also have the opportunity to visit companies to complete a work placement, in addition to your theoretical training. Learn to cook, design or build—whatever your preference of study may be.

Earn Sydney TAFE course credits
Should you decide to continue to study at Sydney TAFE after you finish school, your TVET qualification means you may be eligible for some advanced standing in your next course. You won’t have to repeat any subjects you have already successfully completed towards a qualification.

Study options
TVET gives you more options. Check out the courses available across a range of industries such as animal studies, beauty therapy, automotive, tourism and financial services. In some vocational areas we also offer school-based apprenticeships and traineeships.
What can I expect when I study at Sydney TAFE?

- Sydney TAFE is an adult learning environment.
- Some courses involve industry visits and a work placement.
- Sydney TAFE courses encourage a ‘hands-on’ approach.
- Sydney TAFE has more than 250 different types of workshops and specialist learning centres to give you real-world experience while you study.
- TAFE trainers have strong industry links and experience.

How do I apply?
You can obtain a TVET Expression of Interest (EOI) form by contacting your careers and year advisors at school. Your EOI form will need to be signed by your principal to confirm that the TVET course you want to do fits in with your HSC program of study.

Does my TVET course contribute units towards my HSC?
All TVET courses count towards your HSC units. However, only some courses count towards an ATAR. These specified TVET courses only contribute to your ATAR if you complete the two-year course of study and sit for the optional HSC Board of Studies exam for the framework course.

Where do I go to class?
TVET classes are usually held at a Sydney TAFE college, but sometimes Sydney TAFE teachers will come to your school.

When do I have to attend class?
Classes are traditionally held on Tuesday afternoons from 1:30 pm to 5:30 pm. However, some are offered on other days. This will vary according to the agreement between your school and the Sydney TAFE college offering the course you want to do.

Will I get assistance if I have a disability?
We will organise for you to be interviewed by a Sydney TAFE Disability Consultant. We’ll work out whether you need assistance with the course you’ve chosen and how that can be provided.

What are the requirements of the TVET course?
TVET courses carry the same requirements as normal school courses. Attendance is mandatory unless prior consent is given. Sydney TAFE requirements vary for each individual TVET course and will be clearly explained by the teacher at the start of your course.
What are school-based apprenticeships and traineeships?

School-based apprenticeships and traineeships allow high school students to commence an apprenticeship or complete a traineeship while still at school. On average, a minimum of one day a week is spent on the job with an employer, plus a portion of the school holidays. For the rest of the school week, students complete the Sydney TAFE component of their training as well as their other HSC subjects.

School-based apprentices undertake the first stage of their formal or off-the-job apprenticeship training at school. After completing Year 12, school-based apprentices can commence full-time employment as a second-year apprentice provided that they have successfully completed the training program while at school. School-based apprenticeships are offered in a range of areas including automotive, beauty therapy, construction, electrotechnology, hairdressing and hospitality.

School-based trainees complete their formal or off-the-job traineeship training by the end of Year 12. School-based traineeships are offered in a range of areas including animal studies, automotive, business services, fashion design and technology, health care, multimedia and property services.

Why choose a school-based apprenticeship or traineeship?

A recent review found that students participating in school-based apprenticeships and traineeships are more work-ready, increase their participation in learning and make a better transition to work and further study.

What are the benefits?

An apprenticeship or traineeship provides you with an opportunity to:

> combine HSC with vocational training within a supportive school environment
> gain valuable work skills and experience
> earn while you learn
> obtain nationally-recognised skills to work in industry areas with strong career prospects
> get a head start in your career
> potentially earn high wages
> use your studies as a pathway to further studies or to gain credit towards further study.

A wikispace has been developed to assist in your learning as a school-based apprentice.

Go to sba.sydneyinstitute.wikispaces.net

Need more information?

For more information go to www.SBATinNSW.info and speak to your school Careers Advisor.
I love studying TVET. Not only are you learning a skill for the future but you’re studying for your HSC.

You can finish school with a head start on everyone else. Employers are going to value that.”

Amanda Vlahos
TVET Accounts Administration

“I loved the freedom of learning in an adult environment and really enjoyed how we were encouraged to take a more proactive approach to our learning. I felt it was a more independent way of studying and I’m confident it has helped me prepare really well for study at university.”

Gloria Lee
TVET Human Services
<table>
<thead>
<tr>
<th>COLLEGES</th>
<th>Enmore</th>
<th>Eora</th>
<th>Petersham</th>
<th>Randwick</th>
<th>St George</th>
<th>Sutherland</th>
<th>Ultimo</th>
</tr>
</thead>
<tbody>
<tr>
<td>Automotive – Mechanical</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Automotive – Paint and Panel</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Business Services</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Construction - Pathways</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Electrotechnology – Computer Assembly &amp; Repair</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Electrotechnology - Electrical</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Entertainment</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Financial Services</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Financial Services - Accounts Administration</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Hospitality</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Human Services (Health Services Assistance)</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Retail</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Tourism, Travel and Events – Events</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Tourism, Travel and Events – Tourism</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Animal Studies</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Automotive – Airbrushing</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Automotive - Motorcycles</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Aviation (Aircraft Operation - Theory)</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Baking Retail</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Beauty - Nail Technology</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Beauty – Retail Make-Up and Skin Care</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Childhood Education for Early or School Age Care</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Community Services – Children’s Services</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Community Services – Youth Work</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Construction - Wall and Floor Tiling</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Dental Assisting</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Design Fundamentals – 3D Animation &amp; Visual Effects</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Design Fundamentals – Architectural Technology</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Design Fundamentals – Digital Design</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Design Fundamentals – Drawing and Illustration</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Design Fundamentals – Fashion Design</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Design Fundamentals – Graphic Design</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Design Fundamentals – Interior Design</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Design Fundamentals – Production Design Film, Theatre and Events</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Driver Education</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Fashion Design and Technology</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Floristry</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Hairdressing</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Information Digital Media and Technology</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Laboratory Skills – Introduction to Forensics</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Maritime Operations Coastal Coxswain</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Media – 3D Game Development</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Media - Film/TV and New Media Production</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Media – Journalism</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Media – TV and Radio Presentation</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Music Industry Introduction</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Outdoor Recreation</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Plumbing</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Property Services (Agency)</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Screen Printing</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Sport, Fitness and Recreation</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Sports Trainer</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Surveying and Spatial Information Services</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Theatre and Screen Performance (Acting)</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Tourism, Travel and Events – Australian Indigenous Culture</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Visual Arts and Digital Design</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Visual Arts – Ceramics</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Visual Arts – Concept Art</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Visual Arts – Creative Arts</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Visual Arts – Jewellery and Object Design</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Visual Arts – Photography</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>!</td>
<td>!</td>
<td>✔</td>
<td>✔</td>
</tr>
</tbody>
</table>

ATAR is the abbreviation for Australian Tertiary Admissions Rank.
Animal Studies

This course is for students who are interested in working with a range of companion animals or as animal care and welfare officers or animal attendants.

Students will acquire skills and knowledge to:

> feed and handle animals
> maintain animal housing and equipment
> perform routine daily care duties
> assist in maintaining safety in an animal holding facility
> prepare a first aid kit for the treatment of animals
> fulfil responsibilities for the welfare of sick or injured animals.

**DURATION** 1 or 2 years

**COLLEGE** Ultimo

**POSSIBLE ACCREDITATION**

> Results transcript towards a Certificate II in Animal Studies
> Certificate II in Animal Studies

**PATHWAYS**

> Certificate III in Animal Studies
> Certificate IV in Veterinary Nursing

Automotive — Airbrushing

This course is for people interested in decorative artwork on vehicles. Students will learn to use masking to create shapes and forms, cut templates, develop multi-level designs (overlapping shapes such as flame) and create a ‘colour break’ graphic image (an image created by a two-tone colour effect, creating dimension).

Students will progress through a series of skills that result in the completion of a basic airbrushed artwork at the end of each lesson.

Students will learn how to:

> set up and operate the airbrush equipment safely
> clean and maintain their airbrush correctly
> work with simple and effective stencil techniques
> experiment with a range of different masking materials
> airbrush 3D shapes (cubes, cylinders, cones, spheres)
> airbrush murals, portraits and special effects.

Students will build a portfolio of their artworks and are encouraged to express their own creative ideas.

**DURATION** 1 year

**COLLEGE** St George Ultimo

**POSSIBLE ACCREDITATION**

> Statement of Attainment towards a Certificate II in Automotive Studies
> Statement of Attainment in Automotive Vocational Preparation

**PATHWAYS**

> Certificate II in Automotive Studies

School-based traineeship available
Automotive – Mechanical

This course is for students seeking the knowledge and skills to gain employment as service mechanic trainees or as motor mechanic apprentices in the automotive service and repair industry.

Students will:
> learn safe working practices in the automotive retail service and repair industry
> identify, select, use and maintain tools and equipment
> acquire communication and customer relations skills
> develop knowledge and skills to locate, identify and state the basic function and operation of major systems and components in automotive vehicles, including engines, petrol and diesel fuel, electrical, suspension and steering, exhaust, transmission and driveline.

**DURATION**
1 or 2 years

**COLLEGE**
St George Sutherland (Gymea campus)
Ultimo

**POSSIBLE ACCREDITATION**
> Certificate II In Automotive Vocational Preparation
> Certificate II in Automotive Light Vehicle Technology (if traineeship is undertaken)
> Certificate III in Light Vehicle Mechanical Technology (if apprenticeship is undertaken)

**PATHWAYS**
> Certificate III in Automotive (apprenticeship)

**Traineeships**
Provide pathways into vehicle servicing, parts interpretation and business administration. Trainees are required to complete 100 days of work and training during the traineeship.
www.det.nsw.edu.au/vetinschools/traineeships
Automotive – Motorcycles

This course is for people who are interested in working in the industry of motorcycle service and repair. This industry is growing rapidly in Australia as more people enjoy the freedom and practicality of motorcycling for transport and leisure.

Students will learn about:
> automotive systems and components
> communicating effectively in the workplace
> implementing and monitoring environmental regulations in the automotive mechanical industry
> inspecting and servicing cooling systems
> inspecting and servicing motorcycle engines.

**DURATION** 1 year

**COLLEGE** Ultimo

**POSSIBLE ACCREDITATION**
> Statement of attainment towards a Certificate II in Automotive Studies

**PATHWAYS**
> Certificate II in Automotive Studies

**School-based apprenticeship available**

Automotive – Paint and Panel

This course is for students seeking to gain knowledge and skills to gain employment as panel beater/spray painter trainees or apprentices in the automotive service and repair industry.

Students will:
> learn safe working practices in the automotive retail service and repair industry
> identify, select, use and maintain tools and equipment
> acquire customer relations and communication skills
> depending on units chosen, gain skills and knowledge to: use gas and arc welding equipment; apply protector mouldings/strips, transfers and decals; operate and maintain a suction feed spray gun and use abrasive paper and masking techniques.

**DURATION** 1 or 2 years

**COLLEGE** St George Ultimo

**POSSIBLE ACCREDITATION**
> Statement of attainment towards a Certificate II in Automotive Vocational Preparation
> Certificate II in Automotive Body Repair Technology (if apprenticeship is undertaken)

**PATHWAYS**
> Certificate III in Automotive Trades
> Apprenticeships and traineeships

Aviation

(Aircraft Operation - Theory)

This course introduces students to the aviation industry at an operational level. The course is for those who would like to become a pilot or an air traffic controller, or seek employment in other areas of aircraft operations.

Students will gain the skills and knowledge to:
> calculate the take-off and landing performance of an aircraft
> calculate the in-flight performance of an aircraft
> determine the maximum payload/fuel that can be carried on a flight
> compile a load sheet for a multi-stage flight
> ascertain the maintenance procedures that can be carried out by a commercial pilot
> carry out pilot navigation techniques in flight, interpret radio navigation aid displays and use the data to solve in-flight navigation problems
> explain the characteristics of navigation charts and employ appropriate techniques to extract data from these charts.

**DURATION** 1 or 2 years

**COLLEGE** Ultimo

**POSSIBLE ACCREDITATION**
> Transcript of academic record in Aviation Aircraft Operation – 1 or 2 years

**PATHWAYS**
> Certificate IV in Transport and Distribution (Aviation Flight Operation)
Baking Retail

This course is for students who wish to gain entry-level skills in the baking industry.

Students will acquire the skills and knowledge to:
> prepare and mix pastry ingredients
> shape and form products
> produce a range of pastry products
> prepare and apply decorating materials using a range of decorating techniques
> clean equipment.

**DURATION**
1 year

**COLLEGE**
Sutherland (Loftus campus)
Ultimo

**POSSIBLE ACCREDITATION**
> Results transcript towards Certificate III in Retail Baking (Combined)

**PATHWAYS**
> Certificate III in Food Processing
> Certificate IV in Food Processing

School-based apprenticeship available

Beauty – Nail Technology

This course is for people who want to work as nail technicians. You will learn how to provide a variety of nail services in a salon and/or retail environment.

Students will be able to:
> provide services to clients
> provide manicure and pedicure services
> apply acrylic nail enhancement
> apply nail art.

**DURATION**
1 or 2 years

**COLLEGE**
Petersham
Sutherland (Gymea campus)

**POSSIBLE ACCREDITATION**
> Results transcript towards Certificate II in Nail Technology

**PATHWAYS**
> Certificate II in Nail Technology
> Certificate III in Beauty Services
> Certificate IV in Beauty Therapy
### Business Services

This course is for students who wish to gain administrative skills and knowledge suitable for further training or employment in the business services industries.

Working in the business services industry involves:
- customer service
- organising information and records in both paper and electronic forms
- teamwork
- using technologies
- creating documents.

**DURATION** 1 or 2 years

**COLLEGE**
- Petersham
- St George
- Sutherland (Gymea campus)
- Ultimo

**POSSIBLE ACCREDITATION**
- Results transcript towards Certificate II in Business
- Certificate II in Business

**PATHWAYS**
- Advanced standing in Certificate II in Business
- Certificate III in Business Services
- Certificate IV in Beauty Therapy

School-based traineeship and school-based apprenticeship available

---

### Beauty — Retail Make-Up and Skin Care

This course is for students interested in working in the make-up services industry.

Students will be able to:
- design and apply make-up
- demonstrate retail skin care products
- establish contact with customers, process information, work in a team, maintain personal presentation and follow routine instructions
- perform point-of-sale transactions, complete sales and wrap/package merchandise, maximise sales opportunities, apply product knowledge and recommend specialised products to customers
- deliver services to customers, respond to customer complaints and customers’ special requirements.

**DURATION** 1 or 2 years

**COLLEGE**
- Petersham
- Sutherland (Gymea campus)
- Ultimo

**POSSIBLE ACCREDITATION**
- Results transcript towards Certificate II in Retail Make-Up and Skin Care

**PATHWAYS**
- Advanced standing in Certificate II in Retail Make-Up and Skin Care
- Certificate III in Beauty Services
- Certificate IV in Beauty Therapy

School-based traineeship and school-based apprenticeship available
Childhood Education for Early or School Age Care

Depending on your choice of course...

**Early Education and Care**
This course is for students who want to work as an early childhood educator in a centre-based service and family day care. You will support the education and care of children from birth to school age.

**School Age Education and Care**
This course is for students who want to work as an educator with school-aged children in outside-school-hours care and vacation programs.

In both these courses you will learn to:
- develop and implement activities
- ensure children’s health and safety
- support children’s learning and well-being.

**DURATION** 1 or 2 years

**COLLEGE** Randwick

**POSSIBLE ACCREDITATION**
- Results transcript towards Certificate III in Early Childhood Education and Care
- Results transcript towards Certificate IV in School Age Education and Care

**PATHWAYS**
- Diploma of Children’s Services Early Childhood Education and Care
- Diploma of School Age Education and Care

---

**Community Services — Children’s Services**

This course provides students with an introduction to child care.

Students will acquire the skills and knowledge to:
- prepare for work in the child care industry
- care for children
- work with others in the child care industry
- ensure children’s health and safety
- plan for the nutritional needs of children.

**DURATION** 1 or 2 years

**COLLEGE** Petersham
- Randwick
- Sutherland (Loftus campus)

**POSSIBLE ACCREDITATION**
- Results transcript towards Certificate II in Community Services
- Results transcript towards Certificate II or III in Community Services

**PATHWAYS**
- Certificate III in Community Services or Certificate III in Children’s Services
- Diploma of Community Services

---

**Community Services — Youth Work**

This course is for students interested in a career in community welfare and health services.

Students will:
- examine the impact of welfare agencies on the lives of clients
- learn to use and apply a variety of media techniques to promote community and health services
- research how society views our youth
- apply basic counselling skills for our youth
- develop and implement a range of assessment and planning ideas to help clients
- reflect on values, ethics and attitudes.

**DURATION** 1 year

**COLLEGE** St George
- Sutherland (Loftus campus)
- Ultimo

**POSSIBLE ACCREDITATION**
- Results transcript towards Certificate II in Community Services

**PATHWAYS**
- Certificate III in Community Services
- Diploma of Community Services
Construction — Pathways

This course allows students to develop the broad range of skills and knowledge appropriate for entry-level workers in either general construction or civil construction.

Construction covers the building trade areas of carpentry, bricklaying/blocklaying, solid plaster, wall and floor tiling, painting and decorating and civil construction.

Students must complete a mandatory work placement of 35 hours in each year of the course to enable on-the-job assessment and workplace contextualisation of knowledge and skills.

Students must also undertake mandatory WorkCover-approved general work health and safety training and site-specific work health and safety training before being allowed into a work site.

**DURATION**
1 or 2 years

**COLLEGE**
Petersham (Annandale campus)
Randwick
Sutherland (Gymea campus)

**POSSIBLE ACCREDITATION**
> Statement of attainment in Construction Pathways
> Certificate II in Construction Pathways

**PATHWAYS**
> Certificate III in Bricklaying
> Certificate III in Wall and Floor Tiling
> Certificate III in Construction
> Certificate III in Painting and Decorating

School-based traineeship and school-based apprenticeship available

---

Construction — Wall and Floor Tiling

This course allows students to develop the broad range of skills and knowledge appropriate for entry-level workers in the wall and floor tiling industry.

Construction – Wall and Floor Tiling includes the mandatory units in general construction as well as specialisation units relating to wall and floor tiling. Specialisation units include:
> using wall and floor tiling equipment
> handling wall and floor tiling materials
> preparing surfaces
> repairing tiles.

Students must complete a mandatory work placement of 35 hours to enable on-the-job assessment and workplace contextualisation of knowledge and skills.

Students must also undertake mandatory WorkCover-approved general work health and safety training and site-specific work health and safety training before being allowed into a work site.

**DURATION**
1 year

**COLLEGE**
Randwick

**POSSIBLE ACCREDITATION**
> Statement of attainment towards Certificate III in Wall and Floor Tiling

**PATHWAYS**
> Certificate III in Wall and Floor Tiling
Dental Assisting

This qualification provides the knowledge and skills needed to assist a dentist, dental hygienist or dental therapist during all health care procedures, to help maintain high standards of infection control and to assist with practice administration.

**DURATION** 1 year

**COLLEGE** Randwick

**POSSIBLE ACCREDITATION**
- Results transcript towards Certificate III in Dental Assisting

**PATHWAYS**
- Certificate III in Dental Assisting

Design Fundamentals – 3D Animation + Visual Effects

The 3D Animation and Visual Effects course introduces students to the skills and concepts required to work as a 3D and visual effects artist or animator. It will cover the basic techniques and methods used to work on a 3D animation project, including the use of industry standard software (Maya) for 3D modelling, lighting, texturing, animation and visual effects.

**DURATION** 1 year

**COLLEGE** Design Centre Enmore

**POSSIBLE ACCREDITATION**
- Results transcript towards Certificate III in Design Fundamentals
- Certificate III in Design Fundamentals

**PATHWAYS**
- Diploma of Interactive Digital Media
- Bachelor of 3D Art and Animation
**Design Fundamentals – Architectural Technology**

This course is for students who want to learn about architectural technology and building design, using industry software applications at an introductory level, while maintaining a strong focus on design.

This course teaches students to develop their understanding of the architectural/building design industries in building information modelling software, design and construction requirements.

Students will apply their creativity, skills and knowledge while learning how to use industry-standard applications such as Adobe Master Collection: Photoshop, and Autodesk: Revit.

Students will:
- study basic principles of architectural design
- develop building information modelling skills
- research domestic construction practices and regulations
- apply a range of problem-solving techniques to generate ideas
- present a residential design solution using a range of techniques and media.

**DURATION** 1 or 2 years

**COLLEGE** St George

**POSSIBLE ACCREDITATION**
- Certificate III in Design Fundamentals – Architectural Technology

**PATHWAYS**
- Diploma of Building Design (TAFE)

---

**Design Fundamentals – Digital Design**

This course is for students who want to learn how to use a number of software applications at an introductory level, while maintaining a strong focus on design. It helps students to develop their understanding of digital design in the interactive multimedia and digital design industries.

Students will apply their creativity, skills and knowledge while learning how to use the industry-standard applications from the Adobe Master Collection:
- Photoshop
- Illustrator
- InDesign
- Flash
- Dreamweaver.

**DURATION** 1 or 2 years

**COLLEGE** Design Centre Enmore

**POSSIBLE ACCREDITATION**
- Results transcript towards Certificate III in Design Fundamentals
- Certificate III in Design Fundamentals

**PATHWAYS**
- Certificate IV in Design Fundamentals
- Certificate IV in Design (Graphic Design)
- Diploma of Graphic Design
- Advanced Diploma of Graphic Design
- Diploma of Interactive Digital Media

---

**Design Fundamentals – Drawing and Illustration**

This course is for students who want to work in the area of design and illustration for graphic design. The range of skills and knowledge gained in the qualification prepare students for various applications needed to produce drawings and illustrations for graphic design, including advertisements, branding, apps, magazines, posters and books.

There is an emphasis on creative, conceptual design and technical skill development, enabling students to start their training for a career in illustration.

Students will:
- research and define illustration requirements for graphic application
- produce illustrations and drawings for a variety of applications
- apply a range of problem-solving techniques to generate ideas
- manipulate imagery using computer software.

**DURATION** 1 or 2 years

**COLLEGE** Design Centre Enmore

**POSSIBLE ACCREDITATION**
- Results transcript towards Certificate III in Design Fundamentals
- Certificate III in Design Fundamentals

**PATHWAYS**
- Certificate IV in Design
- Diploma and Advanced Diploma of Graphic Design - Illustration
Design Fundamentals — Fashion Design

This course is suitable for students with creative ability who are interested in pursuing a career in the fashion industry. The course is practical and involves drawing, painting and designing clothes.

The emphasis of this course is on two-dimensional professional presentation which will support students applying for selective courses in fashion design that require portfolio submissions.

Students will:
> study the principles of fashion design
> develop fashion illustration and rendering skills
> explore colour theory
> create fashion design concepts.

**DURATION** 1 or 2 years

**COLLEGE** St George
Ultimo

**POSSIBLE ACCREDITATION**
> Results transcript towards Certificate III in Design Fundamentals (Fashion)
> Certificate III in Design Fundamentals (Fashion)

**PATHWAYS**
> Certificate IV in Fashion Design and Industry Practices
> Advanced Diploma of Fashion Design

See also Fashion Design and Technology on page 19

---

Design Fundamentals — Graphic Design

This course is for students interested in learning the basic principles of, and fundamental skills in, graphic design.

Students will acquire the basic skills and knowledge to:
> apply the elements and principles needed to explore and resolve two-dimensional problems using a range of techniques and media
> select and apply colour to create an effect
> analyse the theory of colour and the physical, psychological, emotional and social/cultural responses to colour
> creatively explore figures, forms and environments using a range of media and drawing techniques
> create computer graphics including screen imaging, image manipulation and print design
> design and present a portfolio.

**DURATION** 1 or 2 years

**COLLEGE** Design Centre Enmore
St George

**POSSIBLE ACCREDITATION**
> Results transcript towards Certificate III in Design Fundamentals
> Certificate III in Design Fundamentals

**PATHWAYS**
> Certificate IV in Design Fundamentals
> Certificate IV in Design
> Diploma and Advanced Diploma of Graphic Design
Design Fundamentals – Interior Design

Design Fundamentals in Interior Design provides students with a basic understanding of interior design and the skills needed to pursue a career in this area.

There is an emphasis on creative, conceptual design and technical skill development, enabling students to start their training for a career in interior design.

Students will:
> research and define requirements for interior space
> prepare mood boards
> apply a range of problem-solving techniques to generate ideas
> present an interior design solution using a range of techniques and media.

**DURATION** 1 or 2 years

**COLLEGE** Design Centre Enmore

**POSSIBLE ACCREDITATION**
> Results transcript towards Certificate III in Design Fundamentals
> Certificate III in Design Fundamentals

**PATHWAYS**
> Certificate IV in Design Fundamentals
> Diploma and Advanced Diploma of Interior Design
> Bachelor of Design (Interior Design)

Design Fundamentals – Production Design Film, Theatre and Events

This course is for students who want to work in the area of entertainment and event design. This involves the design and production of items used on stage and screen, including: costumes, make-up, props and scale models.

There is an emphasis on creative, conceptual design and technical skill development, enabling students to start their training for a career in film, theatre and event design.

Students will:
> research and define requirements for film, theatre and event production design
> prepare storyboards
> apply a range of problem-solving techniques to generate ideas
> design and produce costumes/garments for theatre using a range of techniques and media.

**DURATION** 1 or 2 years

**COLLEGE** Design Centre Enmore

**POSSIBLE ACCREDITATION**
> Results transcript towards Certificate III in Design Fundamentals
> Certificate III in Design Fundamentals

**PATHWAYS**
> Certificate IV in Design
> Diploma of Live Production Design
Driver Education

This course is for students who are seeking to pass the NSW Driver Knowledge Test (L).

It has been designed to support students in the development of knowledge contained in the RMS Road Users Handbook and will assist students to pass the test.

Students will:

> use foundation skills for driver education.

**DURATION**
1 year

**COLLEGE**
St George
Ultimo

**POSSIBLE ACCREDITATION**
> Statement of Attainment in Certificate II in Skills for Work and Vocational Pathways

**PATHWAYS**
> Automotive Industry Retail, Service and Repair Training Package qualifications

---

**Electrotechnology — Computer Assembly and Repair**

This course is part of the Electrotechnology Industry Curriculum Framework (ICF) Training Package.

This course is for students who are interested in working in the computer/electronics servicing industry.

Students will identify work health and safety requirements and acquire skills and knowledge to use appropriate resources to identify and replace faulty components in computer systems.

Depending on units selected, this may include:

> PC testing, servicing and modification
> using, configuring and optimising a graphical user interface
> basic electrical theory
> workshop
> using computer peripherals
> local area networks (LANs)
> multimedia computer systems.

**DURATION**
1 or 2 years

**COLLEGE**
Petersham
Ultimo

**POSSIBLE ACCREDITATION**
> Results transcript towards Certificate II in Computer Assembly and Repair
> Certificate II in Computer Assembly and Repair

**PATHWAYS**
> Certificate III in Computer Systems Equipment
> Certificate III in Electronics and Communications
**Electrotechnology – Electrical**

This course is designed for students seeking an apprenticeship or traineeship in electrical trades. Students may choose to work in one or more of the following specialised areas within the industry: electrical control, installation and servicing, telecommunication, data, fire protection and signalling (rail).

It is recommended that students have achieved Year 10 Intermediate Level B Mathematics as a minimum before enrolling in this course.

**DURATION** 2 years

**COLLEGE**
- Petersham
- St George
- Sutherland (Gymea campus)
- Ultimo

Some colleges require applicants to undergo trade testing. For more information, speak with your Careers Advisor.

**POSSIBLE ACCREDITATION**
- Results transcript towards Certificate II in Electrotechnology (Career Start)
- Certificate II in Electrotechnology (Career Start)
- Results transcript towards Certificate III in Electrotechnology (Electrical) if apprenticeship is undertaken

**PATHWAYS**
- Advanced Diploma of Electrical Technology

---

**Entertainment**

This course is for students who want to train or work in the production side of the entertainment industry.

Students will study basic staging, lighting and sound activities, as well as industry-related work health and safety issues and procedures.

Depending on the units chosen, students will develop skills in:
- set production
- lighting and sound operations
- audio visual operations
- staging and stage management
- front of house operations
- editing and recording of music as it relates to a production.

**DURATION** 1 or 2 years

**COLLEGE** Randwick

**POSSIBLE ACCREDITATION**
- Results transcript towards Certificate II in Live Production (Theatre and Events)
- Certificate II in Live Production (Theatre and Events)

**PATHWAYS**
- Certificate III in Live Production (Theatre and Events)

---

**Fashion Design and Technology**

This course is for students who are interested in the fashion industry. Students will acquire and apply fundamental, creative and practical skills, and knowledge of textile products and fashion garments.

This may include:
- laying, cutting and sewing
- pressing and finishing a garment and/or textile product
- development of textile designs
- safe work practices
- quality assurance and control.

Students will also learn to identify different types of textiles and receive an introduction to design and the development processes for fashion.

**DURATION** 2 years

**COLLEGE**
- St George
- Ultimo

**POSSIBLE ACCREDITATION**
- Results transcript towards Certificate II in Applied Fashion Design and Technology

**PATHWAYS**
- Certificate III or Certificate IV in Applied Fashion Design and Technology

**School-based traineeship available**

See also Design Fundamentals – Fashion Design on page 16
Financial Services

This course is designed to reflect the job roles of entry-level employees working across the entire financial services industry, who perform duties such as responding to customer enquiries, sales and service, maintaining financial records, performing clerical duties and applying fundamental skills in banking, credit management, insurance and retail financial services. The course covers a basic understanding of the financial services industry.

Students will acquire skills and knowledge to:

> understand the fundamentals of the financial services industry
> provide customer service in financial services
> maintain business records.

**DURATION** 2 years

**COLLEGE** Petersham
Randwick
St George
Sutherland (Gymea campus)

**POSSIBLE ACCREDITATION**

> Results transcript towards Certificate III in Financial Services

**PATHWAYS**

> Bachelor of Applied Finance (Financial Planning)
> Associate Degree of Accounting
> Diploma and Advanced Diploma of Accounting
> Diploma of Financial Planning
> Certificate IV in Financial Markets
> Certificate IV in Bookkeeping

---

Financial Services - Accounts Administration

This course reflects the job roles of employees with functions that could include filing, checking and processing financial data entry, processing accounts payable/accounts receivable, providing customer service in financial transactions, front line cashiering and bank account maintenance. The course covers a basic understanding of accounting.

Students will acquire skills and knowledge to:

> record transactions and other financial information
> compile financial accounting reports
> understand the fundamentals of the financial services industry.

**DURATION** 1 or 2 years

**COLLEGE** Petersham
Randwick
St George
Sutherland (Gymea campus)

**POSSIBLE ACCREDITATION**

> Results transcript towards Certificate III in Financial Services - Accounts Administration

**PATHWAYS**

> Bachelor of Finance (Financial Planning)
> Associate Degree of Accounting
> Diploma and Advanced Diploma of Accounting
> Diploma of Financial Planning
> Certificate IV in Financial Markets
> Certificate IV in Bookkeeping

> Certificate III in Accounts Administration
**Floristry**

This course is for students who want to work under the supervision of a trained florist to care for displays of cut flowers and potted plants and assist with customer service.

Depending on the units chosen, students will:

> learn about the structure of the floristry industry
> recognise, care for and use a variety of flowers and potted plants
> learn to design and build floral displays and arrangements
> care for floral displays and arrangements
> carry out basic cash transactions
> use suitable tools and equipment and understand work health and safety (WHS) requirements
> understand the impact of various calendar events on the floristry industry.

**DURATION** 1 year

**COLLEGE** Ultimo

**POSSIBLE ACCREDITATION**
> Certificate II in Floristry – Assistant

**PATHWAYS**
> Certificate III in Floristry (traineeship) and Certificate IV in Floristry

**School-based traineeship available**

---

**Hairdressing**

This course provides students with the knowledge, skills and attitudes needed to find work in the hairdressing industry.

On completion of this course, students may gain employment as an apprentice hairdresser, salon assistant or hairdressing receptionist, or receive advanced standing in the Certificate III in Hairdressing.

Students will:

> gain an overview of the hairdressing industry, industrial relations, safety precautions, government regulations and infection control
> gain the basic knowledge and skills to apply hair colouring products and perform general basin duties for clients under supervision
> understand how the elements and principles of design can be adapted to hair styling by applying blow-dry techniques
> develop the skills and knowledge needed to carry out a range of reception tasks and promote/recommend a range of salon services and products.

**DURATION** 1 or 2 years

**COLLEGE** Petersham
Sutherland (Gymea campus)
Ultimo

**POSSIBLE ACCREDITATION**
> Results transcript towards Certificate II in Hairdressing
> Certificate II in Hairdressing
> Results transcript towards Certificate III in Hairdressing if apprenticeship is undertaken

**PATHWAYS**
> Certificate III in Hairdressing
> Certificate IV in Hairdressing

**School-based traineeship and school-based apprenticeship available**
Hospitality

This course is aimed at students who want to develop skills to work in commercial, industrial or retail catering industries.

Students will learn:
> interpersonal, communication and customer service skills required in the tourism and hospitality industries
> how to efficiently organise and prepare a variety of foods for the kitchen of a hospitality or catering operation within realistic industry timeframes
> how to implement food safety procedures in the workplace as part of a food safety program or plan
> how to prepare table settings and service areas
> how to prepare and serve espresso coffee and non-alcoholic beverages
> how to prepare rooms for guests
> how to promote tourism and hospitality products and services to customers.

**DURATION**
1 or 2 years

**COLLEGE**
Sutherland (Loftus campus)
Ultimo

**POSSIBLE ACCREDITATION**
> Results transcript towards Certificate II in Hospitality
> Certificate II in Hospitality
> Results transcript towards Certificate III in Hospitality if apprenticeship or traineeship is undertaken

**PATHWAYS**
> Advanced Diploma of Hospitality Management

School-based traineeship and school-based apprenticeship available

---

Human Services
*(Health Services Assistance)*

This course is for students interested in learning the skills that underpin work in a health care environment, such as infection control, first aid and communication in a health workplace.

Students will also learn:
> to support nursing staff
> to become familiar with working in a hospital setting
> how to transport patients.

The course is suitable for students who want to work directly in hospitals or health services when they leave school and those who want to go on to an enrolled nursing training program.

This course is delivered in a practical context and includes work placement in health care services.

**DURATION**
2 years

**COLLEGE**
St George
Ultimo

**POSSIBLE ACCREDITATION**
> Certificate III in Health Services Assistance

**PATHWAYS**
> Enrolled Nursing
> Bachelor of Nursing
> Sydney Institute has developed partnerships with several hospitals to offer traineeship positions in 2016. These positions will be offered on a competitive basis following interviews.

School-based traineeship available
Information Digital Media and Technology

The course provides the foundation skills and knowledge to use information and communication technology (ICT) in any industry. Students will develop skills and knowledge in the areas of:
> work health and safety processes in information technology
> environmentally sustainable work practices
> use of social media tools for collaboration and engagement
> information technology tools for the office (word processing, spreadsheet, presentation and database operations)
> basic IT equipment security and maintenance
> basic home-based wireless networking

**DURATION** 1 year

**COLLEGE** St George

**POSSIBLE ACCREDITATION**
> Results transcript towards Certificate II in Information Digital Media and Technology

**PATHWAYS**
> Certificate III in Information Digital Media and Technology

Laboratory Skills — Introduction to Forensics

This course is for students with an interest in practical scientific skills including general forensic laboratory investigations.

Students will:
> experience basic lab field work techniques
> acquire some introductory skills in DNA testing
> investigate food chemistry and molecular forensics.

**DURATION** 1 year

**COLLEGE** Ultimo

**POSSIBLE ACCREDITATION**
> Results transcript towards Certificate III in Laboratory Skills

**PATHWAYS**
> Certificate III in Laboratory Skills
Maritime Operations
Coastal Coxswain

This course is for students seeking work as a general deckhand or command of a commercial vessel of less than 12 metres in length. Students should have significant recreational boating experience that is recognised by a state maritime regulatory authority.

Satisfactory completion of this course contributes to a qualification recognised by the Waterways Authority of NSW.

Depending on the units chosen, students will:
> learn how to apply first aid, how to use on-board lifesaving appliances and equipment and how to carry out duties required of crew members in on-board emergencies
> learn practical seamanship, i.e. mooring and unmooring, keeping a lookout, adjusting a ship’s course and transferring cargo
> access information on weather forecasts and warnings and interpret meteorological reports
> use marine VHF and HF radiotelephone equipment.

| DURATION | 1 or 2 years |
| COLLEGE  | Ultimo       |

POSSIBLE ACCREDITATION
> Certificate I in Transport and Distribution (Maritime Operations)
> Results transcript towards Certificate II in Transport and Distribution (Maritime Operations)

PATHWAYS
> Certificate III in Transport and Distribution (Maritime Operations)
> Certificate IV in Transport and Distribution (Maritime Operations)

School-based traineeship available

Media — 3D Game Development

This course is for students interested in creating 3D digital games. It teaches the fundamental concepts of game design and development, including concept art and game design documentation, 3D character and environment modelling and the basics of 3D game programming. Students work on developing their own playable 3D digital game prototype using Maya and the Unity 3D game engine.

| DURATION | 1 year |
| COLLEGE  | Design Centre Enmore |

POSSIBLE ACCREDITATION
> Results transcript towards Certificate III in Media
> Certificate III in Media

PATHWAYS
> Diploma of Interactive Digital Media
> Bachelor of 3D Art and Animation
Media – Film/TV and New Media Production

This course aims to provide an introduction to digital film making for the film /TV and new media industries.

Students will learn how to produce a short dramatic film. Skills include script writing through to editing, directing all the overall film production tasks.

Areas covered include:
> script writing
> camera and lighting
> special effects and props
> editing
> art design and storyboarding
> animation
> directing.

**DURATION** 1 year

**COLLEGE** Randwick

**POSSIBLE ACCREDITATION**
> Results transcript towards Certificate III in Screen and Media

**PATHWAYS**
> Certificate IV in Media

---

Media – Journalism

This course is for students who are interested in acquiring journalistic skills to help them find employment or go on to further study.

Depending on the units selected, students will learn to:
> explore legal issues relating to news media and the agencies and regulatory provisions that govern it
> research and write news items suitable for print media, radio, television or the internet within given deadlines
> write and conduct interviews for print, radio, television and multimedia.

**DURATION** 1 year

**COLLEGE** Petersham

**POSSIBLE ACCREDITATION**
> Results transcript towards Certificate III in Screen and Media

**PATHWAYS**
> Certificate IV in Media

---

Media – TV and Radio Presentation

This course is for students who want to work in broadcast media and learn the basics of becoming a television and radio presenter.

Students will:
> learn how the art and science of television and radio broadcasting work
> acquire the skills necessary to present on television and radio
> learn how to create media content, including recording and editing sound and video
> learn about broadcast and studio operations
> work in a safe manner and maintain a safe workplace for others.

**DURATION** 1 or 2 years

**COLLEGE** Petersham

**POSSIBLE ACCREDITATION**
> Results transcript towards Certificate III in Media

**PATHWAYS**
> Certificate III in Broadcasting (Radio)
Music Industry Introduction

This course is for students seeking to develop a broad understanding of the music industry and the basic skills and knowledge required for entry-level employment.

Depending on the competencies achieved, students will:

- develop music knowledge and listening skills in selected music styles
- develop a familiarity with the music industry, its products and its organisations
- develop basic technical skills in the areas of performance and/or sound production
- work in a safe manner and maintain a safe workplace for staff and others.

DURATION
1 or 2 years

COLLEGE
Randwick, Sutherland (Gymea campus) Ultimo

POSSIBLE ACCREDITATION
> Certificate II in Music
> Results transcript towards Certificate III in Music

PATHWAYS
> Certificate III in Music Industry (Foundation)

Outdoor Recreation

Acceptance into this course is based on:

- your attendance at a compulsory information session
- submission of your written Expression of Interest application
- your interview attendance and selection by Sydney TAFE staff.

The TVET Outdoor Recreation course is unique as it is delivered over seven weeks.

The course combines leadership and life skills with practical activity sessions including bushwalking, canoeing, abseiling and rock climbing. Students will also participate in three overnight field trips.

This course helps students to develop skills that allow them to take responsibility for daily planning and leadership of outdoor recreational activities throughout the program.

DURATION
7-week study program

COLLEGE
Sutherland (Loftus campus)

POSSIBLE ACCREDITATION
> Results transcript towards Certificate II in Outdoor Recreation

PATHWAYS
> Certificate III in Outdoor Recreation
**Plumbing**

This course is for students who wish to enter into an apprenticeship in plumbing trades or work in other areas of the plumbing industry.

Students will:

> learn about basic work practices and procedures, including hand-drawing skills and the tools and materials used in the plumbing trade
> acquire skills in using basic tools, measuring and completing elementary jobs, and cutting and soldering sheet metal using oxy-acetylene and electric arc welding equipment
> acquire knowledge of trade terminology, elements of first aid for treatment of injuries in the workplace, and safe working practices
> learn about principles of the Australian industrial relations system and the role of plumbing industry authorities.

If the student completes the two-year course, it is equivalent to the first year of the trade course.

**DURATION**

1 or 2 years

**COLLEGE**

Randwick
Sutherland (Gymea campus)

**POSSIBLE ACCREDITATION**

> Results transcript towards Certificate III in Plumbing
> Certificate III in Plumbing if apprenticeship is undertaken

**PATHWAYS**

> Certificate III in Plumbing
> Certificate III in Roof Plumbing
> Certificate III in Fire Protection

School-based apprenticeship available

---

**Property Services (Agency)**

This course is for students seeking registration with the NSW Office of Fair Trading to work in a real estate agency, and for students seeking a career in property management, sales and support.

Students will be able to:

> describe the basic real estate concepts and the structure of the real estate industry, the job functions within the industry and the ethics of the industry
> understand consumer protection legislation as it affects the operation of a real estate agent and real estate transactions
> use real estate software packages for real estate sales, listings and property management
> develop the knowledge and skills to market a property management department to landlords and potential landlords and obtain property management listings.

**DURATION**

1 or 2 years

**COLLEGE**

Randwick
St George

**POSSIBLE ACCREDITATION**

> Results transcript towards Certificate III in Property Services (Agency)

**PATHWAYS**

> Certificate III in Property (Real Estate)
> Certificate III in Property (Strata Management)
> Diploma of Property (Real Estate)

School-based traineeship available
**Retail**

The purpose of this course is to provide students with a range of skills and knowledge suitable for employment in the retail industry.

Students will be able to:
- establish contact with customers, process information, work in a team and maintain personal presentation
- interpret retail documents in a workplace context and use numbers in the workplace
- identify the correct equipment required for a task and maintain and operate retail equipment
- implement routine store security procedures
- operate point of sale equipment
- receive and process incoming goods
- count money
- reconcile takings and clear the register
- calculate non-cash transactions.

<table>
<thead>
<tr>
<th>DURATION</th>
<th>1 or 2 years</th>
</tr>
</thead>
</table>
| COLLEGE  | Sutherland (Gymea campus)  
           | Ultimo       |
| POSSIBLE ACCREDITATION |  
Results transcript towards Certificate II in Retail  
Certificate II in Retail |
| PATHWAYS |  
Certificate III in Retail  
Advanced standing in Certificate II in Community Pharmacy |

**Screen printing**

This course is for students interested in gaining the skills necessary to work in the screen printing industry. It will also suit those with an interest in graphic design.

Students will gain skills and experience in how to produce designs correctly in order to safely screen print on to a variety of materials such as textiles, t-shirts, plastics, stickers and ceramics. The course involves the use of state-of-the-art computer graphic design equipment and screen printing machinery and materials.

Students will also learn:
- the production of photographic direct stencils
- manual screen printing techniques
- colour mixing, ink and substrate compatibility
- the requirements of producing artwork.

<table>
<thead>
<tr>
<th>DURATION</th>
<th>1 year</th>
</tr>
</thead>
<tbody>
<tr>
<td>COLLEGE</td>
<td>Ultimo</td>
</tr>
<tr>
<td>POSSIBLE ACCREDITATION</td>
<td></td>
</tr>
</tbody>
</table>
Results transcript towards Certificate II in Printing and Graphic Arts |
| PATHWAYS |  
Certificate III in Screen Printing |

**School-based traineeship available**
Sport, Fitness and Recreation

This course is for students who want to acquire the knowledge and skills to work in the fitness industry. You will develop skills in customer service and basic exercise.

Students will:
> discuss basics of health, fitness and exercise
> examine anatomy using video, charts, models and CDs
> learn fitness testing procedures, including blood pressure, endurance, body fat measurements and strength tests
> instruct correct use of weight and cardio equipment to develop training programs and fitness sessions.

There are limited employment outcomes in the fitness industry arising from the competencies achieved in the Certificate II in Fitness qualification. The Certificate II is a pathway qualification only.

Students who complete this course may go on to do a Certificate III in Fitness or other Certificate III courses in sport and recreation. Those who continue to Certificate III in Fitness may also become eligible to register with a professional association.

**DURATION**
1 or 2 years

**COLLEGE**
Randwick
Sutherland (Loftus campus)

**POSSIBLE ACCREDITATION**
> Results transcript towards Certificate II in Community Recreation
> Certificate II in Community Recreation if traineeship is undertaken

**PATHWAYS**
> Certificate III in Fitness

Sports Trainer

This course is for students interested in working as a sports trainer. Students will learn about:
> performing pre and post event taping as part of providing injury prevention and treatment for athletes
> developing warm up and cool down programs
> assisting with the management of sports injuries under the guidance of a health professional.

**DURATION**
1 year

**COLLEGE**
Randwick

**POSSIBLE ACCREDITATION**
> Results transcript towards Certificate III in Sports Trainer

**PATHWAYS**
> Certificate III in Sports Trainer

Surveying and Spatial Information Services

This course is for students who want to work in the surveying and spatial information services sector. Included in this sector are organisations involved with land and construction surveying, geographic information systems, mapping and land administration.

In this course you will apply scientific and mathematical information for important land and building works.

Students will:
> store and retrieve basic spatial data
> apply map presentation principles
> perform basic spatial computations.

**DURATION**
1 year

**COLLEGE**
Ultimo

**POSSIBLE ACCREDITATION**
> Results transcript towards Certificate II in Surveying and Spatial Information Services
> Certificate II in Surveying and Spatial Information Services if traineeship is undertaken

**PATHWAYS**
> Certificate III in Surveying and Spatial Information Services
Tourism, Travel and Events – Australian Indigenous Culture

This course is for people who want to work in specialist tourism or cultural enterprises that deliver Australian Indigenous experiences.

The qualification is designed to reflect the very specific role of an Australian Indigenous person, or other individual approved of by local elders, who shares aspects of his or her culture with visitors in an informal way.

Students will acquire basic knowledge and skills relating to:
> interpreting aspects of local Australian Indigenous culture
> customer sales and service
> tourism office procedures.

**DURATION** 1 year

**COLLEGE** Randwick

**POSSIBLE ACCREDITATION**
> Certificate I in Tourism (Australian Indigenous Culture)

**PATHWAYS**
> Certificate III in Tourism

---

Theatre and Screen performance (Acting)

This course aims to provide an introduction to the art and craft of acting for both theatre and screen industries.

Students will learn how to perform, use voice, interpret script and follow direction.

Areas covered include:
> performance
> movement and behavioural principles through to physical conditioning
> audition techniques
> vocal delivery
> interpreting and responding to a script
> following direction.

**DURATION** 1 year

**COLLEGE** Randwick

**POSSIBLE ACCREDITATION**
> Statement of Attainment towards Certificate III in Theatre and Screen Performance

**PATHWAYS**
> Certificate III in Theatre and Screen Performance

---

Work Placement

35 HRS
Tourism, Travel and Events — Tourism

This qualification provides a pathway to work in many tourism industry sectors and for a diverse range of employers, including tour operators, inbound tour operators, visitor information centres, attractions, cultural and heritage sites and any small tourism business requiring multi-skilled employees.

Work could be undertaken in an office environment where the planning of tourism products and services takes place.

On completion, students may find work with retail agencies, tour wholesalers, visitor information centres, airlines or other tourism organisations, as sales clerks or reservation consultants.

Students will:
> learn about tourism destinations and products
> acquire skills in customer sales and service
> understand and experience industry-preferred processes and procedures.

DURATION 2 years

COLLEGE
St George Sutherland (Loftus campus)
Ultimo

POSSIBLE ACCREDITATION
> Certificate III in Tourism

PATHWAYS
> Certificate IV in Travel and Tourism

School-based traineeship available

Tourism, Travel and Events — Events

Events are diverse in nature and this qualification provides a pathway to work in event operations in a range of industries, including tourism and travel, hospitality and sport, and the cultural and community sectors.

These industries may be event management companies, event venues or organisations which organise their own events. Work could be undertaken in an office environment where the planning of events takes place, onsite at venues or where events are staged, or a combination of both.

Students will develop knowledge of the events industry and acquire a range of management, budgetary and event-specific skills, including:
> selection of appropriate venues
> development of event concepts
> information technology skills for events
> risk management
> operational planning
> event-specific project management.

DURATION 1 or 2 years

COLLEGE
St George Sutherland (Loftus campus)
Ultimo

POSSIBLE ACCREDITATION
> Certificate III in Events

PATHWAYS
> Diploma of Events
> Diploma of Business (Marketing)

School-based traineeship available
### Visual Arts – Ceramics

This course teaches students the basic principles and fundamental skills to work with clay and ceramic materials. It is aimed at students with creative flair who are interested in three-dimensional design. The course introduces ideas, tools and practices of the ceramic industry. Students gain experience that can be applied to work, study and leisure which will assist in career choices.

Students will apply their creative skills and knowledge to:

- develop and communicate design concepts
- create sculptural or functional artworks
- use basic drawing techniques
- follow a design process at a basic level.

**DURATION** 1 year

**COLLEGE** Sutherland (Gymea campus)

**POSSIBLE ACCREDITATION**

- Results transcript towards Certificate III in Visual Arts and Contemporary Crafts

**PATHWAYS**

- Certificate IV in Visual Arts
- Diploma of Ceramics

### Visual Arts – Concept Art

This course is for students interested in developing artistic skills in the area of concept art for the digital media entertainment industry such as feature film, TV, digital games and advertising. It includes both traditional and digital drawing and painting for concept art, storyboarding, character and environment design.

**DURATION** 1 year

**COLLEGE** Design Centre Enmore

**POSSIBLE ACCREDITATION**

- Results transcript towards Certificate III in Visual Arts and Contemporary Crafts

**PATHWAYS**

- Certificate III in Visual Arts and Contemporary Crafts
- Diploma of Interactive Digital Media
- Bachelor of 3D Art and Animation

### Visual Arts – Creative Arts

This course is for students who want to develop skills in visual or fine arts and who may wish to pursue career opportunities through self-employment or through work in studios or gallery assistance. Students will develop their own individual direction in this course, using innovative concepts and a variety of materials and techniques.

Students will acquire basic skills and knowledge in:

- drawing and painting skills to creatively explore a range of techniques and media
- colour theory to investigate and produce a range of colour compositions to create an effect
- portfolio design and presentation
- applying the history and theory of creative arts to their own arts practice.

**DURATION** 1 or 2 years

**COLLEGE** Design Centre Enmore

**POSSIBLE ACCREDITATION**

- Results transcript towards Certificate III in Visual Arts and Contemporary Crafts

**PATHWAYS**

- Certificate III in Visual Arts and Contemporary Crafts
- Certificate III in Visual Arts and Contemporary Crafts
**Visual Arts – Jewellery and Object Design**

This course teaches students the basic principles and fundamental skills of jewellery and object design. It is aimed at students with creative flair who are interested in three-dimensional design. The course introduces them to the ideas, tools and practices of the jewellery and object design industry.

Students will apply their creativity, skills and knowledge to:
> develop and communicate design concepts
> produce drawings to communicate concepts
> apply the design process to the production of three-dimensional work.

**DURATION** 1 year

**COLLEGE** Design Centre Enmore

**POSSIBLE ACCREDITATION**
> Results transcript towards Certificate III in Visual Arts

**PATHWAYS**
> Certificate III in Visual Arts

---

**Visual Arts – Photography**

This course is for people interested in learning the basic principles and fundamental skills in art photography. The course is not suitable for students doing the Board of Studies Photography Content Endorsed Course (CEC) at school.

Students will acquire the knowledge and skills required to:
> identify the purpose of a group exhibition
> select visual and photographic documentation appropriate to a nominated portfolio purpose
> prepare selected work or documentation for inclusion in a portfolio and prepare an artist’s curriculum vitae for a nominated purpose
> correctly use a 35 mm SLR camera
> record images, develop black and white film, and print and present black and white photographs
> correctly select photographic equipment and accessories
> use procedures to operate a computer, and use appropriate software to import and manipulate photographic imagery and to initiate and develop 2D digital imagery.

**DURATION** 1 or 2 years

**COLLEGE** St George Ultimo

**POSSIBLE ACCREDITATION**
> Statement of Attainment towards Certificate III in Visual Arts

**PATHWAYS**
> Certificate III in Visual Arts

---

**Visual Arts and Digital Design**

This course aims to provide an introduction to digital visual arts industries.

Students will learn how to design and create digital art.

Areas covered include:
> digital drawing
> digital design
> concept art
> character creation
> animation
> 3D modelling
> video production and editing
> digital photography.

**DURATION** 1 year

**COLLEGE** Randwick

**POSSIBLE ACCREDITATION**
> Statement of Attainment towards Certificate III in Visual Arts

**PATHWAYS**
> Certificate III in Visual Arts
Design Centre Enmore
110 Edgeware Road
Enmore 2042
(02) 9394 5700
sydneytafe.edu.au/enmore

Transport links
- Parking: on-site parking
- Bus: choose from routes along King Street and Enmore Road
- Train: Newtown, St Peters, 10-15 minute walk

Eora College
333 Abercrombie Street
Chippendale 2008
(02) 9217 4878 or 9217 4875
sydneytafe.edu.au/eora

Transport links
- Parking: limited on-street parking
- Bus: choose from routes along City Road and King Street
- Train: Redfern, 10 minute walk
Petersham College

Crystal St campus
27 Crystal St, Petersham 2049

West St campus
Cnr West St and Gordon St, Petersham 2049

Annandale campus
Johnston St, Annandale 2038

(02) 9335 2500 (Crystal Street and West Street)
(02) 9217 4181 (Annandale)
sydneytafe.edu.au/petersham

Transport links
- Parking: on-site parking (West Street) and limited on-street parking (Crystal Street and Annandale)
- Bus: 10, 413, 436, 437, 438, 445 (Crystal Street), 412, 413, 428, 445 (West Street), 433 (Annandale)
- Train: Petersham, 10 minute walk (Crystal Street and West Street) or Rozelle Bay light rail, 5 minute walk (Annandale)
Randwick College
Cnr Darley Rd and King St
Randwick 2031

(02) 9469 8500
sydneytafe.edu.au/randwick

Transport links
资管 Parking: on-site parking
ivity Bus: 339, 372, 373, 374, 376, 377
（use Alison Road or Darley Road stops）

St George College
Main campus
Corner President Avenue and Princes Highway
Kogarah 2217

Montgomery Street campus
19 Montgomery Street, Kogarah 2217

Hogben Street campus
Hogben Street, Kogarah 2217

(02) 9598 6200
sydneytafe.edu.au/stgeorge

Transport links
资管 Parking: on-site parking
ivity Bus: 446, 455, 476, 477, 947, 958
Train: Kogarah, 10 minute walk
Sutherland College

**Gymea campus**
Cnr Hotham Rd and The Kingsway
Gymea 2227

**Loftus campus**
Rawson Ave
Loftus 2232

(02) 9710 5000
sydneytafe.edu.au/gymea
sydneytafe.edu.au/loftus

**Transport links**
- Parking: on-site parking
- Bus: 961, 962, 969 (Gymea) and 993 (Loftus)
- Train: Gymea, 5 minute walk or Loftus, 2 minute walk

Ultimo College

695–731 Harris St (between Thomas St and Mary Ann St)
Ultimo 2007

1300 360 601
sydneytafe.edu.au/ultimo

**Transport links**
- Parking: limited parking on Mary Ann Street, discounted parking at several local parking stations
- Bus: Railway Square, 5 minute walk
- Train: Central, 8 minute walk
If you want to get your HSC and get ready for the workforce, then why not study Sydney TAFE courses while you’re still at school?

Sydney TAFE courses are focused. We work closely with industry to develop our training programs.

As a TVET student, you may also get the chance to study at one of our colleges. They include design studios, hair salons, simulated offices and commercial kitchens. In fact, Sydney TAFE has more than 250 different types of workshops and specialist learning centres to give you real-world experience while you study!

For more information, contact your Careers Advisor or visit:

- sydneytafe.edu.au/tvet
- facebook.com/TAFESydneyInstituteTVET

Correct at time of printing (May 2015) but is subject to change. Due to varying circumstances, courses may not run. This course information is intended as a guide only. For detailed information and a TVET Expression of Interest form, contact your Careers Advisor. PLEASE NOTE: Schools are responsible for checking exclusions with the Board of Studies.