Study at SITEC

Sydney Institute TAFE English Centre
Study English and do more than you imagined

SITEC is a modern English centre where students from every corner of the world come to study English and gain the skills necessary to go on to further education, improve their career prospects or to open up many other opportunities.

SITEC is part of one of the largest and oldest educational establishments in Australia - TAFE NSW Sydney Institute - where over 70,000 Australian and 2,500 international students enrol every year. It is located within Sydney Institute’s Ultimo campus - a vibrant, modern, university-style campus right in the heart of Sydney.

Learning English alongside Australian and international students gives a richer intercultural experience, more robust language and a very strong grounding for further study, career or travel.
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Why choose SITEC?

▲ Improve your future education and career options
Our courses provide a direct pathway into TAFE NSW certificate, diploma and bachelor degree courses and to many Australian universities – no IELTS* or other test required. All courses prepare students for intercultural communication in their chosen career field.

▲ Gain confidence for global employability
Study at Ultimo College among 30,000 Australian and 2,500 international students from 86 countries studying English as well as other courses: business, accounting, design, fashion, engineering, hospitality, music, fitness and many more. People of all ages come to study with us, some straight from school, some developing or changing their career.

▲ Enjoy a complete campus experience
SITEC is located on a beautiful university-style campus with lots of green spaces and a complete range of services: student support, library, a free membership of the Student Association, job search assistance, gym, several cafes, a training restaurant, exhibition hall, childcare centre, prayer rooms and more.

▲ Choose a flexible option for various visa types
Study English on any type of visa – SITEC offers flexible study and payment plans, particularly for visas other than student visas. You can enrol in English-only or in a pathway program, or you can choose your vocational or degree courses later – our experienced teachers and counsellors will help you find the information you need.

▲ Achieve your best with government guaranteed quality of our courses
SITEC is part of TAFE NSW which is owned by the New South Wales Government. The quality of our pathway programs is guaranteed by the Australian Qualifications Framework* (AQF) - this means that they are well-structured and are widely recognised in Australia and internationally. All other courses are accredited by the National ELICOS Accreditation Scheme (NEAS). This and a membership of English Australia promote the highest standards in teaching and student support.

▲ Take advantage of our central location and social activities
SITEC is in a fantastic city location - just a five minute walk from Sydney’s central transport hub, shopping areas and the famous multicultural Chinatown eateries for all budgets. It is walking distance from Sydney Opera House and the Harbour Bridge. There are plenty of campus events, a football club and a free after-class, teacher-led excursion every week.

Narakorn (Peter) Tannaun, Thailand

“TAFE NSW-Sydney Institute English Centre is the best in Sydney. It is in a convenient location. Close to main train station, main bus station, food shops, has quality teachers and good campus. You feel comfortable. You would meet and make new friends from other nationalities around the world. You can decide in your own mind what you would like to study and what you want to achieve in the future. SITEC helps you and gives you advice extremely well [how] to find your own dreams.

SITEC is really useful. How? - the first thing is, many work places in Australia want to see your certificate from TAFE - that means you get the guarantee from Australian government*.”

* See definitions on page 5
How to plan your study program

It all depends on your goals. Our students study English for many different reasons. The diagram below summarises most of them in five broad categories.

In addition to general English proficiency, all our programs develop communication skills for success in further education or for a career in a multicultural environment. They all include modules on communication for work and study, presentation and discussion skills, initiative and leadership, argumentation, research, use of technology for academic and professional communication, intercultural skills and many other important competencies.
SITEC English courses and qualifications

Some of the English language courses below has a specific entry point, but you can start studying at SITEC with any level of English and you do not need to present any international language test scores.

We will:
▲ check your level of English
▲ suggest an appropriate study plan for you depending on your goals
▲ help you decide how long you need to study English to make sure that you reach at least the minimum English qualification required for your further study.

English Language Program: Elementary to Advanced
This is a program covering speaking, writing, reading and listening, as well as academic and work communication and study skills.

Students can start at any level and progress to certificate courses depending on their needs, length of study and course.

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<thead>
<tr>
<th>Entry</th>
<th>Exit</th>
<th>Length</th>
<th>Hours per week</th>
<th>CRICOS No.</th>
<th>TAFE No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>No minimum</td>
<td>Elementary to Advanced</td>
<td>5 – 52 weeks</td>
<td>20 hours</td>
<td>069146A</td>
<td>32000</td>
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Advanced English for Further Study (Adv-EFS)
TAFE AGF Certificate III in Advanced English for Further Study
This course develops higher level English language, communication, digital learning, research and other study skills. It prepares students for TAFE vocational courses and professional internships.

Pathways
> Direct pathways into TAFE and other vocational courses with 5.5 and 6.0 IELTS entry requirements.
> Meets English language requirement for some professional internships

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<tr>
<th>Entry</th>
<th>Exit</th>
<th>Length</th>
<th>Hours per week</th>
<th>CRICOS No.</th>
<th>National code</th>
<th>TAFE No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approximately IELTS 4.5 or equivalent</td>
<td>Approximately IELTS 5.5 – 6.0</td>
<td>5 – 20 weeks</td>
<td>20 hours</td>
<td>076317F</td>
<td>10082NAT</td>
<td>10752</td>
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English for Academic Purposes (EAP)
TAFE AGF Certificate IV in English for Academic Purposes
This course develops high level academic and professional English written and oral communication skills and prepares students for degree courses with 6.5 IELTS as an entry requirement.

Pathways
> some university and all TAFE Bachelor and Master degree programs
> TAFE vocational courses with IELTS 6.5 entry
> TAFE OET Preparation course
> Meets English language requirement for all professional internships

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<tr>
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<th>CRICOS No.</th>
<th>National code</th>
<th>TAFE No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approximately IELTS 5.5 - 6.0 or equivalent</td>
<td>Approximately IELTS 6.5 or equivalent</td>
<td>15-20 weeks</td>
<td>20 hours</td>
<td>071168K</td>
<td>91459NSW</td>
<td>7159</td>
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Advanced English for Academic Purposes (Adv-EAP)
TAFE Statement of Attainment
Develops an advanced proficiency in English language skills for professional communication, higher degree courses and research programs with 7.0 IELTS as an entry requirement.

Entry Exit Length Hours per week CRICOS No. TAFE No.
Approximately IELTS 6.5 or equivalent
Any number, min 3 hours per day
069146A 32000

Customised corporate programs
Customised programs for professional development are designed to client specifications for business or government organisation. They can include specific language skills, employability, intercultural, communication, research, negotiation and other skills as required, as well as field visits and professional exchange sessions in various professional and trade areas.

Entry Exit Length Hours per week CRICOS No. TAFE No.
Any level
As required
069146A 32000

Adult or schoolchildren's vacation programs
The content and timetable of these programs can be tailored to specific customer needs and include specific skills or general English communication classes, as well as cultural and recreational activities.

Entry Exit Length Hours per week CRICOS No. TAFE No.
Any level
As required
069146A 32000

English Language Programs (a flexible option)
This program is for those who just want to improve their English, with or without a TAFE certificate at the end: study at your own pace in any of the adult courses, start on any Monday and finish on any Friday. Depending on individual progress, some learners may achieve a Certificate level as they go through the program.

Entry Exit Length Hours per week CRICOS No. TAFE No.
Any level
5 - 52 weeks
20 hours
069146A 32000

English Preparation for High School
TAFE Statement of Attainment
This courses prepares school-age students for entry into Australian government and some private high schools (please contact the school of your choice directly) and is available at several levels, from Year 9 to Year 11 (international students cannot enter from Year 12 which is the final year in Australian schools). Available at levels from elementary to upper-intermediate.

Pathway >> Australian Government high school entry

Entry Exit Length Hours per week CRICOS No. TAFE No.
Approximately IELTS 3.0 – 5.5 or equivalent
25 hours in class
028236E 3399

Part-time IELTS Preparation
This is a part-time evening course preparing for higher band scores of the IELTS test. The course is delivered in three separate modules run on different days, for example: Monday – Reading, Tuesday – Writing, Wednesday – Speaking and Listening. Participants can choose the modules they need.

Entry Exit Length
Approximately IELTS 5.5 or equivalent
1-12 weeks

Definitions
IELTS: International English Language Testing System. This is an international English language test, which, among others such as TOEFL, Pearson Test, Cambridge Exams, is accepted by many education providers and governments around the world: www.ielts.org

AGF: Australian Qualification Framework. The AGF regulates qualification levels in education and training. It provides assurance that courses and providers are approved by government and will be recognised by employers and tertiary education institutions: www.aqf.edu.au

Vocational: Refers to certificate, diploma and advanced diploma courses under the AGF system

Higher Degree: Refers to degree, post-graduate degree, masters and PhD under the AGF system

www.sydneytafe.edu.au/sitec
SITEC English programs are the best preparation for a wide range of courses at Sydney Institute, and other colleges. In over 120 certificate, diploma and advanced diploma courses at Sydney Institute, international students study alongside Australian students in areas such as building and construction, business, accounting, marketing, advertising, information technology, engineering, interpreting, fashion, beauty, design, events, tourism, hospitality, health and sports, dental studies, nursing, nutrition, property services and many more: www.sydneytafe.edu.au/international

Meet with a vocational course counsellor or visit a study area of your choice to help you with your further study options. When you enrol in English and another TAFE course (this is called a “TAFE package”), your English fees will be reduced (not available with other promotional offers).

A number of other Australian colleges accept SITEC’s TAFE certificates for entry into their courses.

Pathways to vocational education

TAFE Entry English Language Test

If you are in Sydney and feel that your English is good enough to apply for a TAFE course without any English preparation, you can take a 2.5 hour test at SITEC. If you pass the TAFE Entry English Language Test, you will get an official letter specifying what level of English proficiency you have met for TAFE NSW courses. If you don’t pass, you will have a better understanding of your strengths and weaknesses and will also know exactly into which level you will be placed if you enrol in an English program at SITEC. To make an appointment, email or call our Admissions team.

XIAO YU MA (Isaac), China

SITEC offers such an enjoyable environment to study that gives the students a comfortable feeling to communicate with each other. I love my teachers’ different teaching styles. All my classmates, teachers, staff who offer services to students are very friendly and helpful. I enjoy the diversity of my teachers and classmates, their distinct cultures, interesting ideas, and different accents. Australia is a multinational country; students can be accustomed to the environment in SITEC first.

The library impressed me very much. It’s a wonderful language learning resource because it includes most of the majors or subjects that will be taught in universities or TAFEs.

I’ve got the offer of TAFE Building and Construction. The [English] course not only improved my language skills but also helped me to be aware of the education system of Australia. It helps me to fit in the environment in further studies in Sydney.

I will strongly recommend my friends to study at SITEC if they want to either improve their English or enjoy their colourful life in Sydney.
There are two degree pathway options for SITEC students:

1) Successful completion of SITEC’s Certificate IV in English for Academic Purposes (EAP), which is accepted as meeting English language entry requirements by many universities.

You can also choose a Bachelor degree offered by Sydney Institute in Financial Planning, Interior Design, and 3D Art and Animation. Information is available on the Sydney Institute website: www.sydneytafe.edu.au/degrees

Listed below are the universities and university colleges that accept TAFE Certificate IV in EAP from SITEC as meeting English language requirements for their degree programs.

- Charles Sturt University
- University of Newcastle (NSW)
- University of Canberra
- University of Western Sydney (Sydney)
- University of Wollongong (NSW)
- University of New England (NSW)
- International College of Management, Sydney
- Central Queensland University (Sydney and other campuses around Australia).

Please contact the university or college of your choice directly to confirm that the information is still current for your course.

2) A TAFE program that articulates into a university degree course: the credit you gain for the diploma course counts towards your higher education qualification. With this pathway, you need to reach the English language proficiency required to enter your TAFE course – there will be no further English proficiency requirements when you move to the university component.

For more information, visit www.decinternational.nsw.edu.au/tafe/courses/university_pathways/university_pathways.htm

Some TAFE courses articulate into various degree courses offered by the following universities:

- Australian Catholic University (ACU)
- Southern Cross University
- University of Canberra
- University of Western Sydney (Sydney)
- Australian College of Applied Psychology (ACAP)
- University of New South Wales (UNSW)
- University of Sydney

Please contact the university or college of your choice directly to confirm that the information is still current for your course.

Jaime Andres Garcia Martin, Colombia

EAP [English for Academic Purposes] was a great experience. I really enjoyed it. It was a well-structured course and helped me to improve my academic skills to start Uni. Also my classmates were interested in learning and our teachers were very supportive. Perfect matching!

When I was studying EAP, I was working on my research proposal for PhD. We were working on improving academic writing skills such as: writing styles, referencing, citations, the use of passive voice, etc; so it was crucial [for] my application. I’m doing my first semester of PhD and I’ve co-authored a couple of conference papers with my supervisors.
Improve your career prospects

Our courses have a strong focus on global employability: professional communication skills development, research and presentation skills, resume writing, interview techniques and intercultural competencies. This will give you a competitive edge in the international employment market. While studying English at SITEC, you will be immersed in a multicultural campus experience with people from very diverse backgrounds.

Take a **Test of English for International Communication** (TOEIC) at SITEC at the end of your English program when your proficiency and confidence are at their highest point to put you in a stronger position to apply for future jobs.

**Madina Kairbayeva, Kazakhstan**

I came two months ago with my family because my husband has post graduate training here. I decided it is a good opportunity to improve my English. I am doctor in the gynaecology department in the Oncology Institute of Kazakhstan and I am a teacher in medical university, so I am a pretty busy woman. In the future I plan to develop my career. With English I will be more flexible and more mobile.

The teaching style [at SITEC] gives us opportunities to work hard and to do all our best. We have group tasks to have a conversation, to participate, to discuss, to give our opinion, to improve our critical thinking. We are given a lot of topics for discussion and it is useful to know how to have negotiations. With a lot of students, a lot of opinions, [you] need techniques for negotiations. The best for me is experience in my field to do critical review and posters and bibliography; [and] to meet people [from] around the world.

With girls from our group, we go to restaurants, for example Chinese, Korean, Spanish restaurants, because they know the best places and after that we can just enjoy. The taste of food [here] is different. I love the diversity of fruit, it is so delicious. Also there are free excursions with Ry [a teacher at SITEC] who is so friendly and so open, and pleased to show us the spectacular places in Sydney.
Professional Internship programs

A professional internship in Australia is an excellent way to kick-start your career by getting your first professional work experience, or to add an international dimension to your resume. Our partner Australian Internships organises internships in companies and organisations where you will be able to gain professional experience in line with your recent degree or a tertiary course in which you are currently enrolled. This can also provide an opportunity to establish connections in your chosen industry and to better understand how it operates in Australia.

Australian Internships can help you find an appropriate internship opportunity depending on your objectives, level of English, education and experience. To satisfy English language entry requirements, you need to achieve Advanced Certificate III in English for Further Study, or have an IELTS result of 5.5 in all skills, or equivalent. We will help you coordinate the timeframe of your English language preparation for your internship program.

There are also other requirements related to your education and experience. Internship programs are for people aged between 18 and 30. Suitable visas are student (during holidays), Working Holiday, Skilled Graduate or the Special Program Visa (Australian internships can help eligible candidates apply).

▲ Professional Internships - directly related to your educational background: marketing, human resources, accounting and finance, engineering, tourism and many more. You have to be currently enrolled or within 24 months of course completion in your specialist field. It is a unpaid internship. You will receive a Letter of Recommendation from your Host Organisation upon successful completion.

▲ Professional Internships in Hospitality - if you are pursuing a professional career in hospitality and are enrolled in a relevant tertiary course, you may even be able to get some credit towards your course. These are paid, award wage based professional training positions.
Customised special programs

**Corporate programs**

SITEC specialises in customised human resource development programs designed to client specifications for business and government organisations around the world. Such programs typically include the development of skills for the global workforce such as communication skills, cultural adaptability, international employability, research, argumentation and presentation skills, as well as English for specific professional and trade areas.

SITEC is part of TAFE NSW - Sydney Institute, which has extensive connections in a wide range of industries. It has access to specialist expertise and can organise guest teachers and presenters from various fields, vocational and higher education training components with practical workshops, simulated work environment training and field visits to Australian companies and organisations.

Currently, SITEC and other sections of Sydney Institute are delivering human capital development and study visit programs funded by government, corporate and educational institution sponsors from Australia, South Korea, Chile, Saudi Arabia, Libya, Japan, China, France and other countries.

Every program is different, depending on specific customer requirements. Here are some examples of typical topics; other options are available, too:

**Language skills:**
- English for Specific Purposes (for example, electronics, hospitality, healthcare)
- Intensive pronunciation and understanding accents
- Identifying key messages in a conversation
- Writing for work and word processing

**Employability skills:**
- Developing an effective resumé
- Interview techniques
- Researching and applying for jobs

**Intercultural skills:**
- How to be culturally aware
- An overview of different business cultures
- Negotiation skills in different cultures
- Establishing and building a rapport in an English-speaking environment

**The “western” business environment:**
- Understanding and adapting to a work environment
- Workplace communication
- Commonly used management and financial reporting
- Staff and management expectations

**Specific skills:**
- Preparing and delivering a presentation
- Research skills: online and library
- Telephone conversation skills

**Practical and professional components:**
- Sydney Institute vocational course study tours
- Field visits or short practicum placements in companies and organisations
- Professional exchange with TAFE NSW - Sydney Institute staff from teaching and administration sections
Holiday programs for adults

Short programs during college vacation times can be focused on specific academic areas and/or skills for overseas college or university students and staff. Alternatively, they can concentrate on the development of general communication skills in a more relaxed study environment, combined with a cultural and recreational program. Homestay with Australian families can enrich the Australian cultural experience and provide more opportunities for practicing everyday English.

Holiday programs for children

Holiday programs for groups of schoolchildren of any age, accompanied by adult carers if they are under 18 years old, can be organised to include English language tuition, cultural experience, homestay with Australian families and recreational activities. Young visitors can meet their peers from other countries who study in our English Preparation for High School program, to enhance their intercultural experience.

TESOL professional exchange and English centre administration internships

These are special short programs for academic and administrative English language teaching staff can include recent developments in TESOL, professional exchange with TAFE teachers and class observations, internships at SITEC in all areas of English language centre administration and academic management.

Hubert Hayu, Papua New Guinea

Hubert has 17 years experience in the food industry as a laboratory technician and analyst. Due to the rapid pace of change in his industry, Hubert felt that the need to upskill and achieve an internationally recognised qualification. He applied for a government scholarship for English language and a TAFE Laboratory Technician course and was successful.

Hubert says, “I can speak English fluently, but not that easily on professional topics. I need to know how people use English here, how to write, how to speak about work-related issues. For example, I am now preparing a presentation in my vocational course, and I need to speak in front of an audience about technical issues, and I need to discuss them with Australian and international vocational students. Because I have done something similar in my English course, I have the confidence to do it now, that I didn’t have before. I am learning a lot of new things which I will be able to use when I come back to work for [my employer].”
Flexible options for travellers

If you are not on a student visa and want a less formal English study experience, there are flexible options available. You may or may not achieve a certificate qualification with this option – it all depends on your circumstances and intentions. You can start any Monday and pay by shorter instalments – and the fees may be a little lower.

If you successfully complete a level and then continue studies within three months, it may be possible to pick up again from where you left and progress to the next level – and you will not need to pay the application fee when you return.

Pathways to high school in Australia

Achieving a Higher School Certificate (HSC) in Australia opens up many options for our younger students; they can continue their education in colleges and universities in Australia and many other countries.

English for High School Preparation at SITEC prepares students aged 15 to 18 to enter Australian government high schools in New South Wales, Years 9, 10, or 11. Students learn language and study skills for specific subjects, such as maths, sciences, computer science, literature and others, in modern classrooms with interactive whiteboards and with plenty of computer access available at the centre.

SITEC is a supportive, safe environment where young students can acclimatise gently at their own pace to life and study in Australia with the help of caring and responsible teachers. The teachers are very experienced with young learners and have both English language and high school teaching qualifications in various subjects. About 20% of Ultimo campus students, both Australian and international, are under 19 years old; all TAFE teaching and non-teaching staff go through police screening for employment and receive regular training in child protection.

As SITEC is open 50 weeks a year, young students don’t waste any valuable time – it is particularly important at their age to return to mainstream schooling as soon as possible. Their academic progress and attendance are continuously monitored so that help and support can be provided early where necessary. Regular reports are sent home to parents or guardians.

Guardianship

For students under 18 years old, parents must nominate a guardian who will be responsible for them while in Australia. We can help arrange a guardian and homestay with Australian households if you do not have relatives in Sydney, through the Australian Homestay Network.

Cristian Hartman Heusser, Chile

The best way to improve my English skill is going to an English speaking country and study there. You can improve your English in the street, but it’s, not the best English. [Here.] you can improve your grammar, your vocabulary, your reading [and] a lot of skills that you can’t improve in common life.

I like the style of teaching here. You have liberty to choose what you want to do. You have the language labs, you have to do your homework. If you want to do it’s your problem, if you don’t want to do it, that’s your problem too. You have that freedom, I like that.

The multicultural [part] I think it is the best; there are a lot of people from different countries. I like very much the kind of people who come here. There are a lot of open-minded students, they want to know about you, it is very interesting, it is very good.
Teaching and learning

**Reliability and recognition**

SITEC, as part of TAFE NSW - Sydney Institute, is owned and guaranteed by the New South Wales government. Sydney Institute has a proud history of over 120 years of excellence in education and training. For nearly 20 years, SITEC has been providing quality English language and study skills training for international students who want to broaden their education and career options. We have an extensive track record of our graduates’ success in their chosen fields.

SITEC AQF certificates, as well as other qualifications offered at TAFE, are part of the Australian Qualification Framework (AQF). This means that they have been approved by the government body that regulates qualification levels in Australian education and training. AQF qualifications are widely recognised by employers and tertiary education institutions around Australia and overseas.

For all other full-time programs, SITEC is accredited by the National ELICOS Accreditation Scheme (NEAS) and is a member of English Australia – professional organisations that ensure high standards of their member-colleges.

**Quality of teaching**

SITEC teachers are dedicated and passionate about seeing their students succeed. They are also highly qualified: a bachelor degree and a specialisation in teaching English to adults are the minimum qualifications required to teach at SITEC. The teaching style is multidimensional: academic and enthusiastic, structured and flexible, focused and interactive, with a mix of cutting-edge and the best of the traditional approaches.

**Beyond the classroom**

Teaching and learning opportunities at SITEC extend beyond class time. We offer several free tutorials every week for different skills such as writing, conversation, resume and job interview skills, grammar, pronunciation and more. Students can use any of the available facilities such as the language and computer labs with plenty of self-study programs and materials; the library organises regular meetings of the Reading Club, where students can learn how to read quickly and effectively in a fun, supportive and interactive environment with their friends; the on-line component of our programs is available anytime anywhere to access course materials and interact with your teachers and classmates. Even posting on our Facebook page is a great opportunity to build up confidence for communicating in English!

**Planning and supporting your progress**

On your first day at SITEC, our academic counsellors will assess your study needs and suggest a general Study Plan for you. Each course has a clear set of outcomes that the teacher will discuss with the class at the beginning of each study period. While you study with us, your teachers will be continuously monitoring your progress and giving you feedback – you can ask them any questions about the lessons or your welfare. The teachers will either help you or refer you to somebody who can answer your questions: our Education Officer, the Director of Studies, a TAFE counsellor or any specialised support service that may be required. Our teachers and staff are approachable and you can see them during the breaks, before or after classes.

We have bilingual staff members and can also organise interpreting services to make sure you can get the help you need.

Fiona Harris - SITEC teacher, English Preparation for High School

You can imagine the students being 15, 16, 17, 18 for the first time away from family, [in] a foreign country. Our duty of care is very important; we are preparing them to be able to just slot in with other Australian students.

We follow the school curriculum very closely. I encourage the students to have lots of discussion, work in groups, in pairs and also individually. It is working with a structure but at the same time allowing the students to have freedom expressing themselves in English.

They are treated like adults, geared towards being able to study independently. There’s a big difference from the student that I met 15 weeks ago to the student that leaves us and goes into high school - they’re ready to go, and they’re excited. A great number of them [later] go on to college and to university.
Technology and online

As a part of TAFE NSW, SITEC has access to a wide range of software packages and technologies to support and provide flexible options for teaching and learning. Most of the courses have an on-line component where you can interact with your teachers and classmates; the library offers online access to specialist online databases and resources; SITEC subscribes to online English learning resources which are all available to our full-time students. The Language Lab is available all day for students to review their class or to use other materials for study or pleasure which will help improve their pronunciation, listening and reading skills.

There is ample computer access: both Wi-Fi throughout the campus for your own laptop or mobile device, and computers at SITEC and in the library. You can use it for serious study or to get in touch with your friends and teachers through our Facebook. Find out the latest updates from Sitec-English Twitter or watch a video on the SITEC English YouTube channel.

Most classrooms are equipped with internet access for teachers with a projector to enable them to access internet-based resources for lessons. It is also used for regular student presentations in class. There are many interactive whiteboards available at SITEC to enrich your learning experience.
I wanted to study at uni, so my agent said that the best option I had [for English] was [SITEC], because of the teachers, because it is very academic. You can feel it when you start here, there’s a university atmosphere and environment here.

Currently I am doing a Masters of Engineering Management [at a university] in Sydney. Hopefully I can do an MBA in the next year. I am really happy at the university. I think the most important thing when I arrived there was my course [at SITEC]. The academic skills that I got at SITEC have been really useful in the university. At SITEC I learnt how to write an assignment because when I study in Colombia my assignments are completely different.

One of the most important things [are] the teachers. They encourage you to go to university. When I arrived here maybe I wasn’t very clear on what I wanted to do, which university, how to apply to university, you think that it’s impossible. And actually they help you, they advise you how to do it.

I love the teaching in SITEC. The teachers are well prepared. [Some of them] are teachers in universities as well, so they have all the experience for academic purposes. They are strict, they are not easy, you have to make an effort, you have to research, you have to know how to reference. They encourage you to learn.

One of the amazing things is the library, it’s really complete, it has different courses not just English - technical courses, for health, for engineering.

The range of nationalities here is really wide - I met people from China, people from Russia... We go out together, support each other. You make friends forever here. You came here alone and they are alone too, so you make like family. Today after four months that I finished my course, we are still in contact.
Campus experience

Part of a multicultural community

Around 32,000 people from Australia and from every corner of the world study every year at Ultimo campus where SITEC is located. SITEC students come from at least 80 different countries. You will be studying on the same university-style campus as students in the mainstream study areas.

Excursions and events

There is always something happening on the Ultimo campus: art exhibitions, fashion shows, Student Association sausage sizzles, live music performances, student creative competitions and more.

We want you to experience as much of Sydney as possible, so we put together a weekly “Don’t miss” selection of events on campus and around Sydney and a teacher takes the students to one of them every week. There is also an educational excursion once every 5-week session.

Student Association

The Student Association is the hub of campus social life, and SITEC students get free membership. Members get great discounts in the campus canteen, cafes, bookshop, gym, movie tickets and some local businesses. Members also get a free diary, legal service and access to common rooms and plenty of BBQs and entertainment throughout the year. www.sydneytafe.edu.au/studentassociation

Sport and fitness

The campus at Ultimo has its own gym which is open until 9 pm. SITEC has a very popular Soccer Club where both male and female students can play. There are competitions throughout the year with local Sydney teams and the SITEC World Cup. There are also other games organised regularly, such as basketball and volleyball.
Library

If you are a full-time SITEC student you have access to Sydney Institute library services, both on campus and online. Ultimo College, where SITEC is located, has a large library with an impressive collection of resources and free access to online databases and resources. There are dedicated sections and activities at the library for English language learners.

You can also use the libraries at the other seven Sydney Institute campuses. Our friendly librarians have instructions and tours for students from the beginner level in English, plus competitions and expos.

Prayer and meditation spaces

We have multi-faith prayer rooms with a male-only and a female-only prayer room and chaplains available.

Other on-campus facilities

The campus also has a bookshop, a childcare centre, a job-search assistance service, professional counsellors, disability support and facilities, 24/7 on-campus security, first-aid officers and some bilingual staff members.

Where to eat on campus

The campus has landscaped gardens and grass lawns where you can take a break and eat your lunch, read, work on your computer using WiFi or chat with friends. There are many places to eat, including:

- three student lunch rooms at SITEC, with fridges and microwaves where you can bring your own food
- a busy and reasonably priced canteen and two cafes on campus, with Australian, Asian and Mediterranean-style food choices
- fine dining “The Apprentice” restaurant where TAFE hospitality students practise what they have learnt
- plenty of low-priced eateries within 5 minutes walk of the college.
Living in Sydney

Sydney is a stunning city, renowned for its beautiful, clean and natural environment, Sydney Harbour, multicultural festivals, superb food from all over the world and good weather. In the heart of Sydney, there are many green spaces to sit, talk, relax and take a break from your study schedule.

It is famous for sunshine and beaches, but there are also mountains and snow fields just a few hours drive away where many Australians ski in winter. With thousands of hectares of national parks and a spectacular coastline the length of NSW, there are endless places to go walking or on scenic journeys and outdoor activities. For more information go to www.visitnsw.gov.au

Sydney’s weather in summer is sub-tropical; the average daytime temperature is about 26°C but with a few weeks over 30°C. Winters are mild, when temperatures range from 8°C to 22°C. If you are from the Northern Hemisphere, remember that the Australian climate is “upside-down”: when it is winter in Europe and Asia, it is summer in Australia. The weather can change unexpectedly, so plan for dressing in lightweight “layers” which you can take off and put on if necessary.

City location

SITEC is located close to the central shopping district and major attractions: the bustling restaurant area and affordable shopping and food markets of Chinatown, Haymarket and Broadway and a few minutes’ walk from the main Sydney transport hub, Central Station. There are direct transport links to most of the surrounding suburbs, around New South Wales and the rest of Australia.

It is walking distance to the Harbour Bridge, Opera House, Sydney Harbour and the main Sydney Ferries hub, Circular Quay.

Budget

A student’s budget will depend on their lifestyle. Prices change all the time, but in 2013 you should probably allow approximately AUD$1,200 to $1,500 per month for living expenses. There is no textbook fee.

Some indicative budget weekly costs* for 2013 are:

| Room in share house or apartment       | $150-$260 per week |
| Food                                  | $60-$100 per week  |
| Shared rates (electricity, phone, gas)| $10-$30 per week   |
| Public transport                      | $20 - $50 per week |
| Total                                 | $240 - $440 per week|
Homestays

Homestays are a great way to be immersed in Australian culture and lifestyle and have the opportunity to practise English every day. Our Admission Officers can make arrangements through an approved, registered homestay company for:

- accommodation in the home of an Australian family, including a private or a shared room, some meals, use of household facilities and the opportunity to practise English with your host family
- guardianship with homestay for students under 18 years of age (all SITEC students under 18 years of age must have an approved guardian)
- airport pick-up and transfer from Sydney Airport to homestays or other accommodation.

SITEC does not charge a fee for arranging these services, however, the homestay company will charge a fee. You will be a customer of the homestay company and they will contact you directly to confirm any arrangements or questions. You can also contact the homestay company directly if you prefer, or use a different provider to find a host family.

Student Accommodation with LINK2

For those seeking more independence compared to Homestay but still requiring a high level of support when they arrive to study in Sydney, SITEC recommends LINK2, a purpose built student accommodation facility located within 3 minute walk from the campus. LINK2 Student Accommodation offers small group living designed for international students. The staff at LINK2 offer support to help you settle into living in Sydney and get the most out of your study. The bookings and all other arrangements, including airport pick up, are made directly between LINK2 and the student or student’s agent. You can contact LINK2 directly by visiting www.link2.com.au. LINK2 do not charge an accommodation placement fee.

LINK2 offers premium student accommodation at affordable rates:
- Twin, shared bathroom $220 per week
- Twin ensuite $240 per week
- Single, shared bathroom $280 per week
- Single ensuite $350 per week

Other accommodation

There are other accommodation options in Sydney, such as shared accommodation and hostels. There are numerous websites to find accommodation, whether you are staying in Sydney or travelling. Wherever you choose to live in Sydney, there are lots of transport options because the campus is located right next to the city’s central hub for bus, train and light rail.
Working

Working and studying

Student and some other visa classes allow you to work in Australia. You can find more information at www.immi.gov.au, or ask your education or migration agent. International students receive permission to work when they receive their student visa: they do not need to apply separately in Australia for permission to work.

Part-time work can provide some extra money, help you make friends and improve your English. However, work should not interfere with your studies or attendance in class. You should not rely on working income to pay your living or tuition expenses.

You may also be able to find a job through internships via our Internships Pathway, if your eligible, see page 9.

Free careers service

Sydney Institute offers a FREE online job vacancy and careers information service for all students and graduates, called CareersConnect@SI. More than 5,000 employers from a vast range of industries advertise with us, many on an exclusive basis, giving you a better chance of landing a job.

You can make a one-to-one appointment with a Careers Connect Officer or get help with building your resume, participate in workshops and receive information through a weekly newsletter.
**How to apply**

You can enrol directly at SITEC or through your education agent. A good agent is great help, as they will explain your study options, guide you through the enrolment and visa application process and help you prepare for travelling and living in Sydney, usually in your own language.

<table>
<thead>
<tr>
<th>Your study plans</th>
<th>How to apply</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>English only programs</strong></td>
<td>Fill out a SITEC application form and submit the form online sydneytafe.edu.au/sitec or email <a href="mailto:sit.englishcentre@tafensw.edu.au">sit.englishcentre@tafensw.edu.au</a>, fax or post it to SITEC.</td>
</tr>
<tr>
<td><strong>English plus Internship</strong></td>
<td>Tell us what your plans are. Our Admissions team member will contact you and advise what to do next.</td>
</tr>
<tr>
<td><strong>English plus Australian government high school or TAFE vocational or bachelor degree course</strong> (We call this a “TAFE package”)</td>
<td>Fill out a TAFE NSW package application form which you can download from TAFE NSW International Student Centre (ISC) website <a href="http://www.studyintafe.edu.au">www.studyintafe.edu.au</a> - go to ‘How to apply’. In the application form Part 7 (b) choose Ultimo (Sydney Institute) for your English preparation component.</td>
</tr>
<tr>
<td></td>
<td>Send it to the TAFE NSW International Student Centre (ISC) at <a href="mailto:intadmissions@tafensw.edu.au">intadmissions@tafensw.edu.au</a></td>
</tr>
<tr>
<td></td>
<td>An ISC Program Advisor will send you a Letter of Offer or contact you for any clarification. You will be able to apply for one student visa for the whole TAFE package.</td>
</tr>
<tr>
<td><strong>English plus university</strong></td>
<td>Research your university or vocational course options. Check that they will accept your TAFE AQF certificate from SITEC for entry.</td>
</tr>
<tr>
<td><strong>English plus a vocational college other than TAFE</strong></td>
<td>Send your application to SITEC directly or through your Agent. The SITEC Admissions team will advise what to do next.</td>
</tr>
</tbody>
</table>

If you don’t know how many weeks you may need to reach your target English level, send us an email or ask your education agent. You can do a preliminary level assessment at the agent’s office. Allow enough time before the commencement of your vocational or degree course to ensure that you reach at least the minimum required English qualification in case your progress is a little slower. Every individual learns at their own individual pace.

When you arrive, we will do a comprehensive assessment of your level in all areas and place you in the level which is most appropriate for your current English proficiency. We will discuss with you your study options and suggest the optimal study plan for you.
Fee structure

All fees are given in Australian dollars. Fees change once a year so please confirm that you have the latest fee information.

There are also regular promotions and special offers. Tuition fee discounts may be available for:
- longer enrolments
- enrolment in a TAFE package (English plus a TAFE vocational or degree course)
- certain countries
- non-student visa holders.

If you enrol in English-only and within 6 months of completion decide to start a TAFE course, we will recalculate your English fees at a TAFE package rate and transfer the difference towards your TAFE course (not applicable with any other promotional offers).

The English Preparation for High School program does not offer a fee discount.

Please contact us to ask if you are eligible for any reduced fees.

English program application fee
A $150 application fee only when you apply the first time. Please contact us to ask if you are eligible for any reduced fees.

Fees for non-Student Visa holders
The non-Student Visa holders’ English course tuition fee is $300 per week. There is an application fee of $150 the first time you apply. There are discounts for some students from some countries.

Please contact us to ask if you are eligible for any reduced fees.

TAFE entry English language test fee
The TAFE Entry English Language Test fee is $150 and is not refundable.

Fees for other services

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student accommodation (LINK2)*</td>
<td>$220-280 per week</td>
</tr>
<tr>
<td>Homestay arrangement fee **</td>
<td>$250</td>
</tr>
<tr>
<td>Homestay (over 18 years of age)</td>
<td>$240-270 per week</td>
</tr>
<tr>
<td>Homestay including guardianship (under 18 years of age)</td>
<td>$255-290 per week</td>
</tr>
<tr>
<td>Airport pick-up **</td>
<td>$140</td>
</tr>
</tbody>
</table>

*If you are interested in staying at LINK2 student accommodation, please visit the www.link2.com.au

**SITEC does not charge a fee for arranging homestay and airport pick-up services, however, the homestay company will charge a fee. You will be a customer of the homestay company and they will contact you directly to confirm any arrangements or questions. You can also contact the homestay company directly if you prefer, or use a different provider to find a host family.

Fees for Student Visa holders

<table>
<thead>
<tr>
<th>Program</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>English Language programs (enrolment of 5 – 20 weeks)</td>
<td>$340 per week</td>
</tr>
<tr>
<td>English Language programs (enrolment of 25+ weeks)</td>
<td>$320 per week</td>
</tr>
<tr>
<td>English plus Vocational package</td>
<td>$300 per week</td>
</tr>
<tr>
<td>English Preparation for High School</td>
<td>$350 per week</td>
</tr>
</tbody>
</table>

Academic Calendar 2013-2014

<table>
<thead>
<tr>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Session 1</td>
<td>2 January – 1 February</td>
</tr>
<tr>
<td>Session 2</td>
<td>4 February – 8 March</td>
</tr>
<tr>
<td>Session 3</td>
<td>11 March – 12 April</td>
</tr>
<tr>
<td>Session 4</td>
<td>15 April – 17 May</td>
</tr>
<tr>
<td>Session 5</td>
<td>20 May – 21 June</td>
</tr>
<tr>
<td>Session 6</td>
<td>24 June – 26 July</td>
</tr>
<tr>
<td>Session 7</td>
<td>29 July – 30 August</td>
</tr>
<tr>
<td>Session 8</td>
<td>2 September – 4 October</td>
</tr>
<tr>
<td>Session 9</td>
<td>8 October – 8 November</td>
</tr>
<tr>
<td>Session 10</td>
<td>11 November – 13 December</td>
</tr>
</tbody>
</table>

No mid-year break

NSW Public Holidays

<table>
<thead>
<tr>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Year’s Day</td>
<td>1 January</td>
</tr>
<tr>
<td>Australia Day</td>
<td>28 January</td>
</tr>
<tr>
<td>Good Friday</td>
<td>29 March</td>
</tr>
<tr>
<td>Easter Monday</td>
<td>1 April</td>
</tr>
<tr>
<td>Anzac Day</td>
<td>25 April</td>
</tr>
<tr>
<td>Queen’s Birthday</td>
<td>10 June</td>
</tr>
<tr>
<td>Labour Day</td>
<td>7 October</td>
</tr>
<tr>
<td>Christmas Day</td>
<td>25 December</td>
</tr>
<tr>
<td>Boxing Day</td>
<td>26 December</td>
</tr>
</tbody>
</table>
Course Application Form

Sydney Institute TAFE English Centre (SITEC)
Ground Floor, Building H, 695-731 Harris St
Ultimo NSW 2007 Australia

Phone: +61 2 9217 4818; +61 2 9217 4958
Facsimile: +61 2 9217 4063
Email: sit.englishcentre@tafensw.edu.au
Internet: sydneymtafe.edu.au/sitec

How to Apply

Read both sides of this form and complete all sections in English. If any section is not completed correctly, your application may be delayed.

Please print your name exactly as in your passport.

Personal Details

Family Name
Given Names
Male Female
Date of Birth (day/month/year)
Country of Citizenship
Passport Number
Home Country
Address
Phone
Fax
Email
Australian Address
(if known)
Phone

Do you have a medical condition or disability that requires additional support?
Yes No
If yes, please provide details

Emergency Contact (not your agent)

Name
Relationship
Address
Phone
Fax
Email

English Course Enrolment

Please indicate the English program you are applying for:

Adult English programs* English Preparation for High School program

Your English will be assessed when you arrive and you will be placed in a class at the most suitable level and then continue your study through the program in which you are enrolled. See brochure for program and course details.

How many weeks of English do you wish to study?

5 wks 10 wks 15 wks 20 wks 25 wks
30 wks 35 wks 40 wks 45 wks 50 wks
Other (for non-student visa holders only) ............... wks

Start Date Finish Date
(day/month/year) (day/month/year)

(TAFA Entry English Test for students in Australia only)

Please fill in the following details:

TAFE Entry English Test (for students in Australia only)

*All courses for adults, including English Language Program, Adv-EFS and EAP.

Visa Details

Do you have a current Australian visa? Yes No

Type of visa

Will you apply for a student visa? Yes No

Where will you lodge your student visa application?
City Country

Do you have a recent IELTS, TOEFL or other international English language test score? Yes No

Test date Score
(D/M/Y)

Accommodation, Guardianship and Airport Pick-ups

TAFE NSW can arrange these services if you require them. SITEC will send your request to an approved homestay agency, who will then communicate directly with you or your education agent. SITEC does not add any charges to the homestay agency charges. A minimum of four weeks’ written notice is required. Please indicate whether you wish us to arrange the following:

Guardianship Yes No

Airport pick-up Yes No

Accommodation Yes No

Health Cover

Do you need Overseas Student Health Cover (OSHC)? Yes No

If yes, what type of cover?

Single Couple Family

How did you hear about SITEC English courses?

Internet search (Google, Yahoo, Facebook, Other please specify)
Friends or family
Education agent
Other please specify

Schedule of Fees in Australian Dollars ($)

Please check if you may be entitled to any current specials. Please be aware that fees can be changed at any time without notice.

TAFE Entry English test $150
Application fee $150

TUITION FEES FOR STUDENT VISA HOLDERS:

Enrolment in 5-week sessions

English Package (when applying for English plus TAFE course) $300 per week
Adv-EFS / EAP / English Language Programs
Enrolments of 5-20 weeks $340 per week
Enrolments of 25 weeks or more* $320 per week
English Preparation for High School (EPHS) $350 per week

TUITION FEES FOR NON-STUDENT VISA HOLDERS:

Any number of weeks for non-award courses
All programs (except EPHS) $300 per week
English Preparation for High School (EPHS) $350 per week

OTHER SERVICES FEES**:

Homestay arrangement fee $250
Homestay (over 18 years of age) $240 - $270 per week
Homestay including guardianship (under 18 years of age) $255 - 290 per week
Airport pick-up $140

* Reduced price does not apply where payment is made for a number of shorter periods
** Fee includes 10% GST
Terms and Conditions

Payment of Tuition Fees: Due to recent changes in the Australian legislation, we are not allowing students to receive more than 50% of tuition fees in advance for any course enrolments longer than 24 weeks. Therefore if your course duration is 25 weeks or longer, you will need to pay in instalments. Your payment instalment amounts and due dates for payment will be listed in the invoice which we will send you with the Offer Letter after we receive your Application form. TAFE NSW will not be responsible for any money paid directly to an agent.

Other Costs: You should allow approximately AUD15,000 - AUD18,000 per year for living expenses and accommodation and AUD310 for stationary and excursions. There is no textbook fee.

Application Fee (non-refundable): Students must pay a non-refundable processing fee of AUD100.

Overseas Student Health Cover (OSHIC): All international students are required to have Overseas Student Health Cover for themselves and all members of their family unit included in their visa application for the entire duration of the expected stay. This fee is not a TAFE NSW fee. It is your responsibility to read and check the conditions of this cover. SITEC can arrange OSHIC for you. If you have arranged your own OSHIC, please provide SITEC with your policy number.

Attendance: Regular attendance is a requirement for all students. You must attend a minimum of 80 per cent of classes in each session to progress to the next level. For student visa holders, the Department of Immigration and Citizenship (DIAC) must be notified if a student cannot achieve 80 per cent attendance by the end of any individual course. DIAC must also be notified if academic progress is unsatisfactory.

Class Participation: You will be required to take part in all classroom activities in order to successfully progress to the next level.

Leave: All leave must be approved and requests must be made on a Leave Application form. If you are sick, you must bring a doctor's certificate from a registered medical practitioner as soon as you return. Holiday leave can be approved only after 15 weeks of study. Please do not make any travel arrangements before your leave is approved. Time lost on leave cannot be refunded. Fees for time lost on leave cannot be refunded or transferred.

Address Details: Students must provide their Australian address and then notify us of any change of address and contact details within seven days.

Disclaimer: TAFE NSW reserves the right to review prices and class times without notice. Students who defer enrolment will be charged the fees applying to their course at the time they begin study. TAFE NSW reserves the right to cancel an advertised course if enrolments are insufficient.

Transfer of Fees: If you complete your English program at TAFE NSW earlier than expected and there is a further general English course available at this centre, any remaining fees will be applied to that course; or if you commence immediately a NSW government high school or TAFE NSW vocational course, the remainder of your paid fees will be transferred to that course. If you are accepted into a TAFE NSW course or NSW government high school before you complete your English course, we will transfer to that course the remainder of your paid fees as at the end of the English course session in which you are enrolled at the time of transfer. No fees will be transferred to other institutions or persons.

Refund Procedures: All applications for refunds and transfers must be made online at http://www.sydneymtafe.edu.au/sitec?sitecid=765&rtform.php and must contain the Confirmation of Enrolment (CoE), receipt for course fees and certified copies of any supporting documentation. If you provide TAFE NSW with false or misleading information or documents, or breach your visa conditions, no refund will be made.

There is no refund for public holidays or leave taken. Application fee, Homestay and guardianship arrangements fees and airport pick-up fees are not refundable.

A processing fee of AUD100 applies to all refunds and transfers. Course fees (except for the English Preparation for High School program) are calculated for 5 week sessions. No partial refund will be made for any session. If you commence after the beginning of the session, full fees still apply. No extensions of end date will be granted.

Refunds of course fees will be calculated as applicable on the date the written application is received, on the following basis only:

- Student visa refused: 100% of tuition fees (no processing fee applies)
- Course cancelled by TAFE: 100% of tuition fees
- Student completed all courses available at SITEC as appropriate for their level: 100% of tuition fees
- If student notifies withdrawal in writing:
  - more than 4 weeks (28 days) before commencement date of course of study, 90% of tuition fees
  - within 4 weeks before commencement date of course of study, 80% tuition fees
  - on or after commencement date of course of study: No refund

In compassionate and compelling circumstances, refunds will be considered.

It takes two to four weeks for a refund application to be processed.

Refund Arrangements: No refund will be paid to a third party unless you indicate below the name and address of the person to whom any refunds should be paid. Otherwise any refund will be sent to the student's home address as indicated on the front of this form.

Details of the person to whom you want us to send your refund:

Name: 
Address: 

Declaration

This section must be completed by the applying student. If the student is under 18, it must also be completed by one parent.

I declare that (please tick):
- I have read, understood and accept the above terms and conditions
- The information on this form and the supporting documentation are complete and correct.
- I acknowledge that the provision of incorrect information or documentation or the withholding of information or documentation relating to this application may result in the cancellation of enrolment and loss of money paid.

If student is under 18: I accept that the welfare and supervision of my child outside school hours is the responsibility of myself and the guardian I nominate.

I agree that information about my attendance and progress can be given to:
- / My parents/guardian
- / The education agent whose name appears on this form

Yes No

Course Dates

<table>
<thead>
<tr>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Session</strong></td>
<td><strong>Start Date</strong></td>
</tr>
<tr>
<td>1</td>
<td>2 January</td>
</tr>
<tr>
<td>2</td>
<td>3 February</td>
</tr>
<tr>
<td>3</td>
<td>11 March</td>
</tr>
<tr>
<td>4</td>
<td>15 April</td>
</tr>
<tr>
<td>5</td>
<td>20 May</td>
</tr>
<tr>
<td>6</td>
<td>24 June</td>
</tr>
<tr>
<td>7</td>
<td>29 July</td>
</tr>
<tr>
<td>8</td>
<td>2 September</td>
</tr>
<tr>
<td>9</td>
<td>9 October</td>
</tr>
<tr>
<td>10</td>
<td>11 November</td>
</tr>
</tbody>
</table>

Note: SITEC is not open during NSW public holidays. There is no compensation of any kind for the days lost due to public holidays.

The information contained within this application form is correct as of May 2013. CRICOS Provider Code: 00591E / New South Wales TAFE Commission

If submitting electronically: print your name in the signature box; selecting the “yes” button below is equivalent to signing this application.

If you are under 18, the form must be printed and signed by a parent.

I have read and understood the information, terms and conditions on this form and I accept them

Student’s signature

Date day/month/year

Parent’s signature

Date day/month/year

This agreement does not remove any right to take action under Australia’s consumer protection laws. The registered provider’s dispute resolution procedures do not circumscribe the student’s right to pursue other legal remedies.

Note: The information provided on this application form is being obtained for the purpose of educational administration and marketing. It will be used by the NSW Department of Education and Training for purposes related to course provision and marketing within this English Language Centre. Information may also be made available to Commonwealth and State agencies in accordance with obligations under the Educational Services for Overseas Students (ESOS) Act 2000 and the National Code of Practice for Registration Authorities and Providers of VET. The ESOS Act 2000 requires advice to be provided to relevant agencies about details of and certain changes to a student’s enrolment, and any breach of visa conditions leading to unsatisfactory attendance or academic performance. All information will be stored securely. You may correct any personal information at any time by contacting TAFE NSW – Sydney Institute English Language Centre (SITEC).

Education Agent: (If applicable, please type agent contact details here)

If you don’t have an agent, please type “none”

Print and sign for under 18

day/month/year
SITEC is in a fantastic city central location on TAFE NSW - Sydney Institute Ultimo campus: just a five minute walk from Central Station - Sydney’s main transport hub and shopping areas, walking distance from Sydney Opera House and the Harbour Bridge and just a short distance from the famous Bondi Beach.